



71 Clinton Road, Garden City, New York 11530

PARENTS' BILL OF RIGHTS FOR DATA PRIVACY AND SECURITY

The Nassau BOCES is committed to protecting the privacy and security of each student's data. Parents/guardians should be aware of the following rights they have concerning their child's data:

1. A student's personally identifiable information cannot be sold or released for any commercial purpose.
2. Parents/guardians have the right to inspect and review the complete contents of their child's education record.
3. The confidentiality of a student's personally identifiable information, protected by existing state and federal laws, and safeguards such as encryption, firewalls, and password protection, must be in place when data is stored or transferred. Third party contractors are required to employ technology, safeguards, and practices that align with the National Institute of Standards and Technology Cybersecurity Framework.
4. A complete list of all student data elements collected by the State Education Department is available for public review at:
<http://www.nysed.gov/common/nysed/files/programs/student-data-privacy/collected-data-elements-1-17-2020.pdf> or by writing to the Office of Information & Reporting Services, New York State Education Department, Room 863 EBA, 89 Washington Avenue, Albany, NY 12234.
5. Parents/guardians have the right to file complaints about possible breaches of student data. Parents/guardians may submit a complaint regarding a potential breach by the Nassau BOCES to Selma Stoddard, Esq., Attorney (Employee Relations) at 71 Clinton Road, Garden City, NY 11530. Nassau BOCES shall promptly acknowledge any complaints received and commence an investigation into the complaint, while taking the necessary precautions to protect personally identifiable information. Nassau BOCES shall provide a response detailing its findings from the investigation no more than sixty (60) days after receipt of the complaint. Complaints pertaining to the State Education Department or one of its third party vendors should be directed in writing to the Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, NY 12234, or emailed to CPO@mail.nysed.gov.
6. In the event of a data breach or unauthorized disclosure of students' personally identifiable information, third party contractors are required by law to notify the student(s)' school district within seven (7) days.
7. If the Nassau BOCES enters into a contract with a third party in which student, teachers or principal data is shared with a third party, supplemental information for each such contract shall be appended to this Parents' Bill of Rights.
8. Parents may access the State Education Department's Parents' Bill of Rights at <http://www.nysed.gov/common/nysed/files/programs/student-data-privacy/parents-bill-of-rights.pdf>

Acknowledged by:

Yenia Tylon Kim
Signature

Global Compliance Network 3/17/20
Organization Date

DEPARTMENT OF
CURRICULUM, INSTRUCTION
AND TECHNOLOGY

March 17, 2020

Laverne Mitchell
Assistant Director

Ms. Lisa Tyler Kiebler, President
Global Compliance Network
5859 W. Saginaw Hwy, #384
Lansing, MI 48917

Dear Ms. Kiebler:

Nassau BOCES and Global Compliance Network entered into an agreement on July 29, 2010 to provide services to our component school districts. That agreement was amended with Board approval(s) on May 14, 2015 (confidentiality) and June 12, 2014. It is eligible for renewal from July 1, 2020 to June 30, 2021 and can be renewed for successive periods of one year each with the consent of both parties. Unless otherwise stated, all terms and conditions will remain in effect.

As you may be aware, newly enacted Education Law Section 2-d requires school districts and BOCES to adopt a Parents' Bill of Rights (Appendix A), a Data Security and Privacy Policy and develop a Data Security and Privacy Plan for each contract with a third party contractor in which such third party contractor will receive student data and/or teacher or principal data. This letter shall serve as a reminder that pursuant to your agreement with Nassau BOCES, you are not to use the information obtained in connection with the services you are providing ("confidential information") for any other purposes than those explicitly authorized in the agreement, and that such information shall not be disclosed or communicated with third parties except as authorized by the agreement.

Further, Nassau BOCES requires specific information regarding your data protection policies to incorporate into its Parents' Bill of Right Supplement and aforementioned Data Security and Privacy Plan. Such information must be provided to the Nassau BOCES on the attached Appendix B.

We look forward to our continued collaboration. Please return a signed copy of this letter, a signed copy of the Parent's Bill of Rights for Data Privacy and Security, and the completed Data Security and Privacy Plan Supplemental Document by March 30, 2020. You may return the completed documents via this upload link: tinyurl.com/nbrenewal

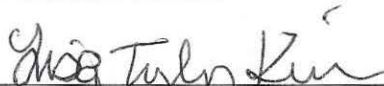
If you have any questions regarding this renewal, please do not hesitate to contact me.

Sincerely,



Laverne Mitchell
Assistant Director
Curriculum, Instruction & Technology
Nassau BOCES

CC: Matthew DiMenna


Ms. Lisa Tyler Kiebler, President

3/17/20
Date

Michael Perina, Purchasing Agent

Date