



Port Jervis

CITY SCHOOL DISTRICT

Pursuing excellence at every level, every day.

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Chromebook Repair/Parts Form

The student/parent mentioned below has initiated a repair for their PJCSO issued Chromebook. The repair will be carried out by the PJCSO Technology Department.

Student Name: _____ Device Serial Number: _____

Student ID number: _____ Brand/Model number: _____

Date Repair Reported: _____ Technician: _____

Description of issue: _____

Please select parts from the list below that need to be replaced. Prices are for genuine manufacturer parts.
All pricing is direct from our supplier, more information can be found by visiting the PJCSO Technology Site.

- | | | | |
|---|----------|--|---------|
| <input type="checkbox"/> Replacement Chromebook | \$340.00 | <input type="checkbox"/> Bottom/Top Cover | \$30.00 |
| <input type="checkbox"/> Replacement Screen | \$125.00 | <input type="checkbox"/> Replacement Charger | \$49.99 |
| <input type="checkbox"/> TouchPad/Keyboard | \$80.00 | <input type="checkbox"/> Replacement Bezel | \$30.00 |

All repairs will be performed by our experienced Technology department staff within 5 days upon receipt of payment in the form of Cash or Check made payable to Port Jervis City Schools.

Parent/Guardian (Print name) _____ Phone _____

Parent/Guardian (Signature) _____ Email _____

Date: _____ Total Cost: \$ _____

A copy of this form will be given to the student to bring home as a receipt of payment and repair. The Chromebook will be returned to the student upon completion of the repair.

OFFICE USE ONLY

Payment received by: _____ Date: ____/____/____

Type of payment: Cash ☐ Check ☐ Check Num _____ Amount: \$ _____

Confirmation of Repair

The PJCSO Technician confirming the repair was performed and the Chromebook passes all tests.

Technician Signature: _____ Date: ____/____/____