



**Notice of Vacancy**

**Title:** School Monitor-3 Hours/Day

**Vacancy No:** 2600

**Appointment Effective:** May 1, 2024 (Pending Fingerprint Clearance)

**Type of Appointment To Be Made:** Probationary

**Salary:** \$16.80/Hour (Step 1 As Per CSEA Collective Bargaining Agreement)

**Requirements of Applicants:**

1. High School diploma or GED preferred.
2. Experience with school-aged children is desirable.

**General Statement of Duties:** Such person shall assist in pupil supervision and routine non-instructional duties.

**Benefits:** Part Time Benefits As Per CSEA Contract

**Person(s) interested in applying for the above position are to submit a support staff application along with three letters of personal reference to:**


**Jessica Ellsworth, Human Resource Coordinator**

Port Jervis City School District

150 Pike Street

Port Jervis, NY 12771

Central Office Approval: The above described position is hereby approved and funded and notice of such vacancy is to be posted in all buildings in the Port Jervis City School District on March 4, 2024.



Dr. John J. Bell  
Superintendent of Schools



**Port Jervis City School District Is An Equal Opportunity Employer**

Application Deadline: March 13, 2024