



# Port Jervis

SCHOOL DISTRICT

Central Administration – Business Office  
9 Thompson Street  
Port Jervis, New York 12771  
Phone (845) 858-3100 X15537  
Fax (845) 858-3187

---

## CSEA Pay Period Election Form

The undersigned hereby elects that his/her salary for the \_\_\_\_\_ school year shall be paid as follows:

\_\_\_\_\_ 22 Equal Pay Periods

\_\_\_\_\_ 26 Equal Pay Periods

\_\_\_\_\_ Opt-Out Pay Hourly

It is understood and agreed that such option shall be binding upon the employee for the entire contract year for which such election is exercised.

Date: \_\_\_\_\_

Member Name: \_\_\_\_\_

Member Signature: \_\_\_\_\_

This form must be filed with the district at the business office no later than August 15th of each school year. The district is not obligated to solicit this information. It is further understood that unless a member wishes to change a current election, a form does not need to be filed.