



Port Jervis

SCHOOL DISTRICT

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**TO: Faculty and Staff
Parents, Legal Guardians, and Students
Residents, Community Members, Other Concerned Parties**

DATE: May 21, 2007

Under the *Uniform Safety Standards for School Construction and Maintenance Projects*, of the Commissioner of Education's regulations (section 155.5(d)), New York State public schools are required to provide notification to parents, staff, and the community in advance of a construction project of \$10,000 or more to be conducted in a school building while the building is occupied, and are obligated to provide a safe school environment during construction projects in accordance with the regulations.

The Port Jervis City School District will be conducting construction projects at Hamilton Bicentennial Elementary, located at 929 Rt 209, Cuddebackville, Rt 209 Complex (elementary and high school), located at 10 Rt 209, Port Jervis and the Port Jervis Middle School located at 118 East Main Street, Port Jervis, New York. We anticipated the construction will be completed on or about September 1, 2008.

The work scheduled for these school buildings includes: replacing roofs, removing and replacing carpeted floors with tile, renovating the high school auditorium and cafeteria, removing and replacing fuel oil tanks and replacing fire alarm systems. (The complete list of projects will be listed on the district's website: www.pjschools.org)

The district will implement general safety and security standards to provide and maintain a safe school environment throughout this project. This includes but is not limited to the following measures:

- The construction area shall be separated from occupied areas of the building.
- All construction materials shall be stored in a safe and secure manner.
- Gates shall always be locked unless a worker is in attendance to prevent unauthorized entry.
- During exterior renovation work, overhead protection shall be provided for any sidewalks or areas immediately beneath the work site or such areas shall be fenced off and provided with warning signs to prevent entry.

- Workers shall be required to wear photo-identification badges at all times for identification and security purposes while working at occupied sites.
- Measures for operations producing in excess of 60 dba will adhere to the noise level and abatement protocols specified in the construction documents.
- Measures will be taken for the control of chemical fumes, gases, and other contaminants produced by welding, gasoline or diesel engines, roofing, paving, painting, etc. to ensure they do not enter occupied portions of the building or air intakes.
- Activities and materials which require "off-gassing" of volatile organic compounds such as glues, paints, furniture, carpeting, wall covering, drapery, etc. shall be scheduled, cured or ventilated in accordance with manufacturers recommendations before a space can be occupied.
- Ventilation and exiting will be maintained.
- Asbestos and lead testing and abatement protocols shall be adhered to.
- All applicable federal and State rules and regulations will be strictly adhered to throughout the duration of this project.

If you have questions or concerns about the upcoming construction projects, please contact: Lorelei Case, Assistant Superintendent for Business at 858 3180 or www.pjschools.org.

Sincerely,

John P. Xanthis
Superintendent of Schools