

BOARD OF EDUCATION
CITY SCHOOL DISTRICT OF THE CITY OF PORT JERVIS
PORT JERVIS, NEW YORK

REGULAR MEETING
SEPTEMBER 3, 2009

HIGH SCHOOL CAFETERIA
6:30 PM – Executive Session
7:30 PM – Business Meeting

MISSION STATEMENT

The Port Jervis City School District is committed to measurably improve the academic performance of all students and provide opportunities for students to reach their fullest potential. The District will also support students in meeting their basic needs that will build self-esteem, motivation, and pride in a positive, safe and nurturing environment. We recognize the importance of our partnerships with students, parents, and the community in developing confident and capable graduates by fostering citizenship, social development and life-long learning.

AGENDA

- 1. Opening**
 - a. Call to Order

- 2. Possible Motion to Enter into Executive Session for the Purpose of:**
 1. Discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.
 2. Discussing proposed, pending or current litigation.

- 3. Regular Session Resumes**
 - a. Pledge of Allegiance
 - b. Moment of Silence

- 4. Public Comment**

- 5. Administrative Reports (as available)**
 - a. Superintendent – Mr. John Xanthis
 - b. Assistant Superintendent for Instruction – Mr. John Bell
 - c. Assistant Superintendent for Business – Ms. Lorelei Case

6. Consent Agenda Items

a. Minutes from the August 20, 2009 Regular Meeting of the Board of Education (Section I)

b. CSE/CPSE Minutes (enclosure no. 1)

CSE Minutes: 08-11-09; 08-12-09; 08-17-09; 08-18-09; 08-19-09; 08-21-09

CPSE Minutes: 08-13-09

c. Resignation(s)

Name: William Wagner
Position: Courier
Assignment: Buildings and Grounds
Effective: October 17, 2009

Name: Nicholas Feszchak
Position: School Bus Driver
Assignment: Transportation
Reason: Under the Terms and Conditions of the Severance and Release Agreement
Effective: August 25, 2009

Name: Irene Kutzler
Position: School Bus Driver
Assignment: Transportation
Reason: Under the Terms and Conditions of the Severance and Release Agreement
Effective: August 26, 2009

Name: Mark Hamilton
Position: Auto Mechanic I
Assignment: Transportation
Reason: Under the Terms and Conditions of the Severance and Release Agreement
Effective: August 22, 2009

Name: Donna Carver
Position: School Bus Driver
Assignment: Transportation
Reason: Under the Terms and Conditions of the Severance and Release Agreement
Effective: October 31, 2009

d. Termination(s) (Section III Personnel)

Be it resolved, that at the close of business on September 30, 2009, two mechanics positions shall be abolished. Mr. Burger's position is as follows:

Name: Otto Burger Jr.
Position: Automotive Mechanic I
Assignment: Transportation
Effective: October 1, 2009

6. Consent Agenda Items

d. Termination(s) (Section III Personnel)

The following Substitute School Bus Drivers in the Transportation Department are being terminated effective September 1, 2009 due to privatization.

Brollier, Barbara	Lemke, Robert
Galloway, Theresa	Lupien, Dorothy
Gelormino, Marie	Pierce, Christopher
Ginesin, Allen	Powrie, Charles
Jenks, Brian	Sanders, Herman L.
Jennings, Ann P.	Schmick, Robert
Kramer, Ronald	Springer, Edward
Krentz, Robert	Williams, Tyrone
Landrio, Stephanie	

The following Substitute School Bus Monitors in the Transportation Department are being terminated effective September 1, 2009 due to privatization.

Abraham, Helen	Goble, Tarah
Bonante, Leslie	Hamilton, Stacie
Estok, Michelle	Hnida, Karla
Fahnestock, Amanda	Menzynski, Jennifer

e. Leave(s) of Absence (Section III Personnel)

Name: Julie Balogh
Position: Guidance Counselor
Assignment: High School
Effective: November 30, 2009 – June 30, 2010

Name: Dawn Jones
Position: Guidance Counselor
Assignment: HBE
Effective: November 9, 2009 – February 26, 2010

Name: Diane Pflanz
Position: Food Service Helper
Reason: Request on File
Effective: September 1, 2009 – October 19, 2009 (approximate)

Name: Dawn Lasch
Position: Clerk-Typist
Assignment: ASK
Reason: Accepted Vacancy No. 1568 (Confidential Secretary to the Superintendent)
Effective: October 1, 2009 – September 30, 2010

Name: Michele O'Donnell
Position: Confidential Secretary to the Superintendent
Assignment: Central Administration
Reason: Accepted Vacancy No. 1565 (Administrative Aide)
Effective: October 1, 2009 – September 30, 2010

7. Appointment(s) (Section III Personnel)

Instructional Staff

A. Name: Lori Sexton
Position: School Nurse
Assignment: ASK School
Reason: Vacancy No. 1566
Effective: September 4, 2009
Probation: 8-26 weeks
Salary: \$ 48,733 – Step 1

B. ARCH Program Instructional Staff for the 2009-2010 School Year - \$ 46.05 per hour

Joseph Accardi	Social Studies
Robert Avdoyan	Special Education
Anthony Caporale	Guidance Counselor
Nancy Caporusso	Special Education/GED
Regis Foster	Social Studies
Courtney Gummerson	Math
Jessica Lucciola	Science
Jennifer Marotta	Guidance Counselor
Jacqueline McNally	Physical Education
Peggy Millich	Special Education
April Sager	English
Donna Schutz	Special Education
Ilene Valentin	Special Education
Ann Marie Ward	Special Education/GED
Joseph Johnson	Science
Jacqueline March	English

Support Staff

C. Name: Dawn Lasch
Position: Confidential Secretary to the Superintendent
Assignment: Central Administration
Reason: Vacancy No. 1568
Effective: October 1, 2009
Probation: N/A
Salary: \$ 24.08 per hour
 .75 longevity
\$ 24.83 per hour

Position: Board Clerk
Reason: Vacancy No.
Effective: October 1, 2009 – June 30, 2010
Salary: \$ 5,000 annually

7. Appointment(s) (continued)

D. Name: Michele O'Donnell
Position: Administrative Aide (provisional pending Civil Service approval)
Assignment: Central Administration – Business Office
Reason: Vacancy No. 1565
Effective: October 1, 2009
Probation: N/A
Salary: \$ 26.00 per hour
 .20 longevity
\$ 26.20 per hour

Position: Budget Vote and Election Preparation
Effective: October 1, 2009 – June 30, 2010
Salary: \$ 2,500 annually

E. Name: Jeanmarie Schields
Position: Clerk Typist (temporary)
Assignment: ARCH
Reason: Vacancy No. 1554
Effective: September 14, 2009
Probation: N/A
Salary: \$ 16.20 per hour – Step 2

F. Name: Maria Rodano
Position: School Monitor (temporary)
Assignment: ARCH
Reason: Vacancy No. 1556
Effective: September 14, 2009
Probation: N/A
Salary: \$ 16.34 per hour – Step 7
 .20 longevity
\$ 16.54

G. Name: Kathy Smith
Position: Teacher Aide (temporary)
Assignment: ARCH
Reason: Vacancy No. 1555
Effective: September 14, 2009
Probation: N/A
Salary: \$ 13.80 per hour – Step 1

H. Name: Elizabeth Wilson
Position: Teacher Aide (temporary)
Assignment: ARCH
Reason: Vacancy No. 1555
Effective: September 14, 2009
Probation: N/A
Salary: \$ 14.21 per hour – Step 2

7. Appointment(s) (continued)

I. Name: Sue Ann Weymer
Position: Teacher Aide (temporary)
Assignment: ARCH
Reason: Vacancy No. 1555
Effective: September 14, 2009
Probation: N/A
Salary: \$ 13.80 per hour – Step 1

J. Name: Karin Decker
Position: Teacher Aide (temporary)
Assignment: ARCH
Reason: Vacancy No. 1555
Effective: September 14, 2009
Probation: N/A
Salary: \$ 16.48 per hour – Step 7

K. Name: Yulanda Murphy
Position: School Monitor (temporary)
Assignment: ARCH
Reason: Vacancy No. 1556
Effective: September 14, 2009
Probation: N/A
Salary: \$ 15.40 per hour – Step 5

L. Name: Debbie Ford
Position: School Monitor
Assignment: HBE
Reason: Vacancy No. 1564
Effective: September 1, 2009
Probation: 12 weeks
Salary: \$ 15.86 per hour – Step 6

M. Name: Heather Prisco	
Position: Teacher Aide Substitute	Position: School Monitor Substitute
Assignment: District-wide	Assignment: District-wide
Reason: Per Diem	Reason: Per Diem
Effective: September 1, 2009	Effective: September 1, 2009
Probation: N/A	Probation: N/A
Salary: \$ 13.80 per hour – Step 1	Salary: \$ 13.68 per hour – Step 1

N. Name: Michele Reiley
Position: School Monitor Substitute
Assignment: District-wide
Reason: Per Diem
Effective: September 2, 2009
Probation: N/A
Salary: \$ 13.68 per hour – Step 1

7. Appointment(s) (continued)

O. Substitute Teachers/RNs *Denotes College Students

A = Certified

Amanda Conklin	Michael Emsworth	Lauren Goff
Ronnie Greene	Keri Kucher	Jessica Lucciola
Maryalice Starzan	Brianne Whitebeck	

B = BA/MA

Katrina Merkel

C = 48 or more college credits

Melissa Kinman	Nicole Stellato*
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P. Coaches

Football Assistant Coach, Modified	Jeffrey Giovannone	\$ 3,272
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Q. Change in Status – Coaching

Football Coach, JV, Intern (appointed as Football Head Coach, Modified, at the 08-03-09 Board Meeting)	Eric Hartmann	Non-paid
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Football Head Coach, Modified (appointed as Football Assistant Coach, Modified, at the 08-03-09 Board Meeting)	Joseph Coniglio	\$3,846
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R. Additional Annual Appointments for the 2009-2010 School Year

District Safety Team	John Xanthis	John Bell	Lorelei Case
	Brandy Figueroa	Donald Preiss	Kelly Decker
	John Solimando	Linda Korycki	Cindy Benedict
	Sharon Close	Jared Kahmar	Tim Schadt
	Dawn Jones	Rick Graham	Andrew Marotta
	Jody Hanlon		

S. Curriculum Coordinator(s) for the 2009-2010 School Year

Testing Coordinator K-3, ASK	Linda Reyle	\$ 1,061
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8. Settlement of Grievance No. 2008-09-03 as per the Severance and Release Agreement (enclosure no. 2)

9. Approval of Side Letter of Agreement with PJTA Regarding Article XLII (Professional Courtesy)

10. Policies (enclosure no. 3)

First Reading:

Policy No. 5120	School District Budget Hearing
Policy No. 5631	Hazardous Waste and Handling of Toxic Substances by Employees
Policy No. 6510	Health Insurance

10. Policies (continued)

Second and Final Reading:

Policy No. 3231	Complaints and Grievances by Employees
Policy No. 3232	Complaints and Grievances by Students
Policy No. 3310	Public Access to Records
Policy No. 6120	Equal Employment Opportunity
Policy No. 6212	Certification and Qualifications
Policy No. 6191	Professional Services Providers
Policy No. 6192	Employment of Retired Persons
Policy No. 6551	Family and Medical Leave Act
Policy No. 7240	Student Records: Access and Challenge
Policy No. 7518	Healthy Kids, Healthy New York After-School Initiative
Policy No. 7611	Children with Disabilities

11. Resolution Between the Port Jervis City School District Board of Education and the Port Jervis Teachers' Association Relative to the Eligibility of Incentive Benefits for PJTA Employees With at Least 10 Years of Service but not more than 15 Years of Service

12. Discussion and Possible Approval of Audit Committee Charter (enclosure no. 4)

13. Discussion Regarding NYSSBA Proposed Resolutions

(Please bring NYSSBA Proposed Resolution Booklet that was included with your August 20, 2009 Board Packet)

14. Committee Reports (as available)

- a. Audit Committee – Patrick Witherow
- b. Buildings and Grounds/Visitation Committee/Master Plan Liaison – Thomas Sexton
- c. Policy Committee – Cathy Sadaghiani
- d. DLT – Cathy Sadaghiani
- e. Health/Safety/Wellness Committee Liaison – Brandy Figueroa
- f. OCSBA – Michael Bello
- g. NYSSBA – William Smith
- h. Port Jervis Liaison – Thomas Sexton
- i. Deerpark Liaison – William Smith
- j. Legislative Liaison – Roger Kalin

15. Board Member Comments/Issues

16. Informational Items (Section IV)

1. Administrative Cabinet Meeting Agenda Dated August 19, 2009
2. OCSBA Delegates' Meeting Notice
3. September 11th Memorial Service Invitation from the Mrs. Flo Santini, Deerpark Town Clerk
4. Board Policy Committee Meeting Minutes dated July 28, 2009
5. Audit Committee Meeting Minutes dated August 25, 2009
6. MHSSC Awards for Excellence Recognition Dinner Information
7. MHSSC Workshop/Training Information for School Board Members/Administrators
8. ASK Newsletter for September 2009
9. HBE Newsletter for September 2009

17. Dates to Remember

September 7	Labor Day – No School
September 9	ASK PTA Meeting, 7:00 pm
September 10	Middle School Open House, 7:00 pm – 9:00 pm
September 16	ASK Open House, Grades 1-3, 6:30 pm
September 17	HBE Open House, 6:30 pm
September 18	County-wide Emergency Drill, Schools Dismiss 15 Minutes Early
September 20	PLAYmazing Race, Check in 12:30 pm – 1:30 pm, Race Starts at 1:30 pm
September 23	ASK Open House, Grades 4-6, 6:30 pm
September 24	High School Open House, 6:30 pm
September 25	Middle School Back-to-School Dance, 6:00 pm – 8:00 pm
September 28	Fall Recess, Schools Closed, District offices open
September 29	HBE PTA Meeting, 6:30 pm

18. Possible Motion to Enter into Executive Session for the Purpose of:

1. Discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.
2. Discussing proposed, pending or current litigation.

The Board of Education will be holding a Capital Project Workshop on **September 17, 2009** in the High School Cafeteria.

The next regular board meeting will be held on **Thursday, October 1, 2009** at 6:30 pm (executive session) and 7:30 pm (open business meeting) in the High School Cafeteria.