

**BOARD OF EDUCATION**  
**CITY SCHOOL DISTRICT OF THE CITY OF PORT JERVIS**  
**PORT JERVIS, NEW YORK**

**REGULAR MEETING**  
**MONDAY - AUGUST 3, 2009**

**HIGH SCHOOL AUDITORIUM**  
**6:00 PM – Community Forum**  
**7:30 PM – Business Meeting**

*MISSION STATEMENT*

*The Port Jervis City School District is committed to measurably improve the academic performance of all students and provide opportunities for students to reach their fullest potential. The District will also support students in meeting their basic needs that will build self-esteem, motivation, and pride in a positive, safe and nurturing environment. We recognize the importance of our partnerships with students, parents, and the community in developing confident and capable graduates by fostering citizenship, social development and life-long learning.*

**AGENDA**

- 1. Opening**
  - a. Call to Order
  
- 2. Community Forum with Assemblywoman Aileen Gunther**
  
- 3. Possible Motion to Enter into Executive Session for the Purpose of:**
  1. Discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.
  2. Discussing proposed, pending or current litigation.
  
- 4. Regular Session Resumes**
  - a. Pledge of Allegiance
  - b. Moment of Silence
  
- 5. Presentations**
  - a. Utility Tax Presentation
  - b. Year End Financial Update
  
- 6. Public Comment**

**7. Administrative Reports (as available)**

- a. Superintendent – Mr. John Xanthis
- b. Assistant Superintendent for Instruction – Mr. John Bell
- c. Assistant Superintendent for Business – Ms. Lorelei Case

**8. Consent Agenda Items**

- a. **Minutes from the July 2, 2009 Organizational/Regular Meeting of the Board of Education (Section I)**
- b. **Minutes from the July 21, 2009 Special Meeting of the Board of Education (Section I)**
- c. **CSE/CPSE Minutes (enclosure no. 1)**  
CSE Minutes: 06-22-09; 06-23-09; 06-24-09; 07-06-09; 07-07-09; 07-08-09; 07-09-09; 07-20-09  
CPSE Minutes: 07-06-09; 07-07-09; 07-13-09
- d. **Financial Reports for June 2009: Comprehensive Budget Status, Revenue Status, and Warrant**
- e. **Treasurer’s Report for June 2009**
- f. **Budget Transfers**
- g. **Donation of Sign from Class of 2009 (enclosure no. 1)**
- h. **Disposal of Science Textbooks at the ASK School (enclosure no. 1)**
- i. **Disposal of Library Books (enclosure no. 1)**
- j. **Class of 2009 Alumni Scholarship (enclosure no. 1)**
- k. **Resignation(s) (Section III Personnel)**

**Name:** Rosalie Anselmo  
**Position:** School Bus Driver  
**Assignment:** Transportation  
**Effective:** September 1, 2009

**Name:** Tammy Wykoff  
**Position:** School Bus Driver  
**Assignment:** Transportation  
**Reason:** Under the terms of the Severance and Release Agreement  
**Effective:** September 1, 2009

**Name:** Regina Galloway-Brown  
**Position:** School Bus Driver  
**Assignment:** Transportation  
**Reason:** Under the terms of the Severance and Release Agreement  
**Effective:** August 4, 2009

**8. Consent Agenda Items (continued)**

**k. Resignation(s) (Section III Personnel)**

**Name:** Regina McGibney  
**Position:** School Bus Driver  
**Assignment:** Transportation  
**Reason:** Under the terms of the Severance and Release Agreement  
**Effective:** August 18, 2009

**Name:** Maria Menzynski  
**Position:** School Bus Driver and Clerk Typist Substitute  
**Assignment:** Transportation  
**Effective:** September 1, 2009

**Name:** Jackie VanGorden  
**Position:** School Bus Driver  
**Assignment:** Transportation  
**Reason:** Under the terms of the Severance and Release Agreement  
**Effective:** August 4, 2009

**l. Leave(s) of Absence (Section III Personnel)**

**Name:** Theresa Fontana  
**Position:** Elementary Teacher, ASK  
**Effective:** October 26, 2009 – December 10, 2009

**9. Appointment(s) (Section III Personnel)**

**Instructional Staff**

**A. Name:** Debra Page Lamberg  
**Position:** English (Leave replacement)  
**Assignment:** High School  
**Reason:** Vacancy No. 1546  
**Effective:** September 1, 2009 – November 6, 2009  
**Probation:** N/A  
**Salary:** \$ 48,733 Step 1 (prorated)  
1,518 Credits (33)  
\$ 50,251

**Support Staff**

**B. Name:** Rachal Fuller  
**Position:** Cleaner - Substitute  
**Assignment:** Buildings and Grounds  
**Reason:** Per Diem  
**Effective:** August 4, 2009  
**Probation:** N/A  
**Salary:** \$ 14.29 per hour – Step 1

**9. Appointment(s) (Section III Personnel)**

**Support Staff**

**C. Name: Danielle Marcial**  
Position: Cleaner – Substitute  
Assignment: Buildings and Grounds  
Reason: Per Diem  
Effective: August 4, 2009  
Probation: N/A  
Salary: \$ 14.29 per hour – Step 1

**D. Secondary Summer School Appointments**

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Steven Hull (previously approved for 2 periods, adjusted to 3 periods)	Mathematics/Science	\$ 5,441
Joseph Coniglio (previously approved for 2 years teaching, adjusted to 3 years teaching)	Social Studies	\$ 5,441

**E. Academic Intervention Services (AIS) Homework Help – Vacancy No. 1549  
2009–2010 School year - \$ 36.91 per hour**

<u>High School</u>	<u>Middle School</u>
Caitlyn Conklin	Anthony Caporale
Todd Hill	Joseph Fornera
Marion McNally	Cristina Lundewall
Annmarie Ward	Kendra Marshall
	Heather Robinson
	Paul Siegel

**F. Out of School Suspension (OSS) – Vacancy No. 1550  
2009-2010 School Year – \$ 36.91 per hour**

Kevin Birmingham	Carolyn Dorritie	Todd Hill
Michelle Kennedy	Chris Manfredo	Jacqueline March
Margaret Millich	Christine Piscitelli	Annmarie Ward
Danielle Wilford		

**G. Coaches**

<u>Position</u>	<u>Name</u>	<u>Salary</u>
Cheerleading, Football, Varsity	Dana Long	\$ 4,504
Cheerleading, Football, JV	Christine Piscitelli	\$ 3,379
Cross Country Boys/Girls, Varsity	Robert Dorn	\$ 4,943
Cross Country Boys/Girls, Modified	Bethany Harget	\$ 2,700
Football Head Coach, Varsity	Mark Trotta	\$ 5,453
Football Assistant Coach, Varsity	Ronald Semerano	\$ 4,424
Football Assistant Coach, Varsity	John Faggione	\$ 3,549

**9. Appointment(s) (continued)**

**G. Coaches**

Football Head Coach, JV	John Mason	\$ 4,090
Football Assistant Coach, JV	Matthew Polanis/Michael Simmons	\$ 3,272 (shared)
Football Head Coach, Modified	Eric Hartmann	\$ 3,846
Football Assistant Coach, Modified	Joseph Coniglio	\$ 3,272
Football Coach, Intern	Gary Smith	Non-paid
Football Coach, Intern	Jonathan Stellato	Non-paid
Football Coach, Intern	Craig Fisher	Non-paid
Football Coach, Intern	Austin Carroll	Non-paid
Soccer Boys, Varsity	Eric Andrews	\$ 4,923
Soccer Boys, Modified	Sean Murphy	\$ 2,955
Soccer Girls, Varsity	Paul Siegel	\$ 4,923
Soccer Girls, JV	Nicole Beam	\$ 3,691
Soccer Girls, Modified	Joseph Fornera	\$ 2,955
Tennis Girls, Varsity	Luann McCarthy	\$ 5,379
Tennis Girls, JV	Walter Kaufman	\$ 3,379
Volleyball Girls, Varsity	Tony Goff	\$ 5,140
Volleyball Girls Assistant Coach, Varsity	Kasey Collignon	\$ 3,193
Volleyball Girls, JV	Jessica Euell	\$ 3,691
Volleyball, Modified	Helenanne Gillinder	\$ 3,395

**10. Policies (enclosure no. 2)**

**First Reading**

Policy No. 5630	Facilities: Inspection, Operation and Maintenance
Policy No. 7121	Diagnostic Screening of Students
Policy No. 7130	Entitlement to Attend – Age and Residency
Policy No. 7220	Graduation Requirements/Early Graduation/Accelerated Programs
Policy No. 7242	Student Directory Information
Policy No. 7516	Students with Life-Threatening Health Conditions

**11. Approval of the Cafeteria Benefit Plan (Flex Plan) between the Port Jervis City School District and The Preferred Group Effective October 1, 2009 – September 30, 2010 (enclosure no. 3)**

**12. Approval of Transportation Repair Bid (enclosure no. 4)**

**13. Approval of Athletic Fall Sports Bid Including Medical Supplies (enclosure no 4)**

14. **Approval of Terrazzo Bid (enclosure no. 4)  
(Forthcoming – Bid Opening Scheduled for Friday, July 31, 2009, 2:00 pm)**
15. **Approval to Change Business Course No. 5120 “Essential Skills” from a Required Course to an Elective Course**
16. **Approval of Storage Lease Contract (enclosure no. 5)**
17. **Approval of Legal Services Renewal Proposal with Donoghue, Thomas, Auslander and Drohan from October 1, 2009 – June 30, 2009 as per the Proposal (enclosure no. 6)**
18. **Approval of Type II SEQRA Resolution for the Installation of a Ventilation System in the Current Technology Classrooms Located in the Port Jervis Middle School and the Port Jervis High School (enclosure no. 7)**
19. **Discussion and Possible Action on the prior approval of Management Audit Consultants as Internal Auditor for the 2009-10 School Year (enclosure no. 8)**
20. **Approval of Side Letter of Agreement with the Port Jervis Association of Principals Regarding Additional Duties in Pupil Personnel Services (Section III Personnel)**
21. **Discussion and Possible Approval of 2009-2010 Board of Education Goals (enclosure no. 9)**
22. **Employment Contracts for the Superintendent, Assistant Superintendent for Instruction, and the Assistant Superintendent for Business (enclosure no. 10)**
23. **Committee Reports (as available)**
  - a. Audit Committee – William Onofry
  - b. Buildings and Grounds/Visitation Committee/Master Plan Liaison – Thomas Sexton
  - c. Policy Committee – Cathy Sadaghiani
  - d. DLT – Cathy Sadaghiani
  - e. Health/Safety/Wellness Committee Liaison – Brandy Figueroa
  - f. OCSBA – Michael Bello
  - g. NYSSBA – William Smith
  - h. Port Jervis Liaison – Thomas Sexton
  - i. Deerpark Liaison – William Smith
  - j. Legislative Liaison – Roger Kalin
24. **Board Member Comments/Issues**

**25. Informational Items (enclosure no. IV)**

1. The Board, Volume 33, No. 6 and No. 7
2. Thank you letter from Easter Seals Project Discovery
3. Memo from Michael Pacer Regarding Summer Music Lessons
4. Letter and Certificate from Orange County United Way
5. National Night Out Against Crime Flyer
6. State Education Department 2008-2009 Special Education Quality Assurance IDEA Effective Instructional Practices Review
7. MHSSC 2009-2010 Calendar and Information
8. Port Jervis City School District Summer 2009 Newsletter
9. State Education Department Memo Regarding Federal Requirements Concerning Access to Student Information by Military Recruiters
10. Information from Brandwein Institute
11. Board Policy Committee Meeting Minutes dated July 15, 2009
12. Informational Items from Ms. Lorelei Case, Assistant Superintendent for Business

**26. Dates to Remember**

August 4	National Night Out Against Crime, 6:30 pm – 9:00 pm, Riverside Park
August 7	Last day of Elementary Summer School
August 12	Board Policy Committee Meeting, 1:30 pm, District Office
August 14	Last day of Secondary Summer School
August 12-14	Summer Regents Exams
August 14	Summer School Graduation, 6:00 pm, High School Auditorium
August 25	Board Policy Committee Meeting, 1:30 pm, District Office

**27. Possible Motion to Enter into Executive Session for the Purpose of:**

1. Discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.
2. Discussing proposed, pending or current litigation.

The next regular board meeting will be held on **Thursday, August 20, 2009** at 6:30 pm (executive session) and 7:30 pm (open business meeting) in the High School Cafeteria.

JPX:mo  
08-03-09