

BOARD OF EDUCATION
CITY SCHOOL DISTRICT OF THE CITY OF PORT JERVIS
PORT JERVIS, NEW YORK

ORGANIZATIONAL/REGULAR MEETING
JULY 2, 2009

HIGH SCHOOL CAFETERIA
6:30 PM – Executive Session
7:30 PM – Business Meeting

MISSION STATEMENT

The Port Jervis City School District is committed to measurably improve the academic performance of all students and provide opportunities for students to reach their fullest potential. The District will also support students in meeting their basic needs that will build self-esteem, motivation, and pride in a positive, safe and nurturing environment. We recognize the importance of our partnerships with students, parents, and the community in developing confident and capable graduates by fostering citizenship, social development and life-long learning.

AGENDA

1. Opening

- a. Call to Order

Organizational Agenda

I. Swearing in of newly appointed Board Members

II. Election of Officers and Swearing in of President and Vice-President of the Board of Education

III. Designation of Official Newspapers, Radio Stations, and Television Stations

Newspapers: Times Herald Record
Radio Stations: WDLC, WTSX, and WSUL
Television Stations: Cablevision 6, Channel 23
Port Jervis Education Channel 20

IV. Statutory Public Official Bonds

- 1. Collector of Taxes \$ 1,000,000
- 2. District Treasurer \$ 1,000,000

V. Designation of Depository

JP Morgan Chase T D North
M & T Bank Wachovia
MBIA CLASS

VI. Designation of Establishing Petty Cash Funds

- 1. General Fund: \$100.00 Transportation, Buildings and Grounds, and District Office.
\$ 400.00 Food Service (\$100.00 per building)
Replenishment is on an as needed basis.

VII. Delegate to the Orange County School Boards Association

The District should appoint a Port Jervis Board of Education delegate to the Orange County School Boards Association.

VIII. Delegate to the New York State School Boards Association

The District should appoint a Port Jervis Board of Education delegate to the New York State School Boards Association.

IX. Transfer Authority for the Superintendent

- A. The Superintendent of Schools may make transfers between functional codes in the budget not to exceed Two Thousand Dollars (\$2,000). All such transfers will be reported at the next regularly scheduled Board meeting.
- B. The Superintendent of Schools may make unlimited transfers between object codes within the same function codes.

X. Mileage Reimbursement

Mileage reimbursement for employees or Board members for the use of their personal car will be at the Internal Revenue Service prevailing rate per mile for the 2009-2010 school year.

XI. Annual Appointments (enclosure no. 1)

2. Possible Motion to Enter into Executive Session for the Purpose of:

- 1. Discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.
- 2. Discussing proposed, pending or current litigation.
- 3. Grievance No. 2008-09-03

3. Regular Session Resumes

- a. Pledge of Allegiance
- b. Moment of Silence

4. Administrative Reports (as available)

- a. Superintendent – Mr. John Xanthis
- b. Assistant Superintendent for Instruction – Mr. John Bell
- c. Assistant Superintendent for Business – Ms. Lorelei Case

5. Public Input

6. Consent Agenda Items

a. Minutes from the June 18, 2009 Board of Education Meeting (Section I)

b. CSE/CPSE Minutes (enclosure no. 2)

CSE: 06-08-09; 06-09-08; 06-10-09; 06-11-09; 06-12-09; 06-15-09; 06-16-09; 06-17-09;
06-18-09; 06-19-09
CPSE: 06-08-09

c. Disposal of athletic equipment (enclosure no. 2)

d. Disposal of student desks, teacher desks, musical instruments (enclosure no. 2)

6. Consent Agenda Items (continued)

e. Donation of two cars for driver education by the Port Jervis Automall

Two vehicles have been donated by the Port Jervis Automall for the Driver Education Program. The school district will be the primary insurer of the vehicle and the Port Jervis Automall will be the secondary.

2008 Chevrolet Impala VIN No. 2G1WB58N389142547

2008 Chevrolet Impala VIN No. 2G1WT55K589245265

f. Donation of benches and planters by the Senior Class (enclosure no. 2)

g. Donation of condemned bus garage lift parts to the Goshen School District (enclosure no. 2)

7. Appointments (Section III Personnel)

Instructional Staff

A. Name: Angela Wieder
Position: Foreign Language Teacher – Spanish
Assignment: High School
Reason: Vacancy No. 1520
Effective: September 1, 2009
Probation: September 1, 2009 – August 31, 2012
Salary: \$ 48,733 – Step 1
 1,500 – Masters
 2,576 – Credits (56)
 \$ 52,809

B. Elementary Summer School Appointment – Instructional Staff

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Anthony DiGiantommaso	Teacher	\$ 5,772
Nancy Northup	Teacher	\$ 5,772

Substitute Instructional Staff for Elementary Summer School

Patricia Eckert Substitute Teacher

C. Elementary Summer School Appointments – Non-Instructional Staff – Vacancy No. 1524

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Maryann Bloom	Teacher Aide	\$ 16.48 per hour – Step 7
Winifred DiToto	Clerk Typist	\$ 16.48 per hour – Step 7
Nancy Farr	Teacher Aide	\$ 16.69 per hour – Step 3
Gina Heinicke	Teacher Aide	\$ 16.48 per hour – Step 8
Karen Hinkley	Teacher Aide	\$ 16.97 per hour – Step 8
Sandra Larssen	Teacher Aide	\$ 16.48 per hour – Step 7
Muriel Ross	Teacher Aide	\$ 17.48 per hour – Step 9
Antoinette Sacco	Teacher Aide	\$ 22.41 per hour – Step 13
Kathleen Yorke	Teacher Aide	\$ 16.48 per hour – Step 7

7. Appointments (continued)

Substitute Non-Instructional Staff for Elementary Summer School

Angela Becker
Brenda Gonzalez
Elizabeth Papallo
Theresa Schock

D. Secondary Summer School Appointments – Instructional Staff

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Brigitte Nesteroke	Driver Education	\$ 3,291

E. Curriculum Coordinator Positions for the 2009-2010 School Year – Vacancy No. 1548

F. Extra-Curricular Positions for the 2009-2010 School Year - Vacancy No.1548

**G. Alternative Education Principals for the 2009-2010 School Year - \$7,500 each
Vacancy No. 1552**

Thomas Bongiovi	Andrew Marotta
Heidi Nyland	Brett Cancredi

H. Exempt Positions

Deborah Rutt	Treasurer	\$ 7,638.00 annually
Antoinette Behnke	School Tax Collector	\$ 18.79 per hour
Antoinette Behnke	Internal Claims Auditor	\$ 5,530.00 annually
Janan Schools	Deputy District Clerk (through 09-30-09)	\$ 16.50 per hour
Michele O'Donnell	District Clerk (through 09-30-09)	\$ 7,800.00 annually

8. Principal/Acting Principal Resolution

BE IT RESOLVED, in the event the principal is not physically present in the school on one or more days (or portion thereof) during the 2009-2010 school year, the following will be appointed "Acting Principal" for all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law.

<u>School</u>	<u>Principal</u>	<u>Acting Principal</u>
Anna S. Kuhl	John Solimando	Dorothy Pariot
Hamilton Bicentennial	Linda Korycki	Mary Theresa Wieboldt
Middle School	Cynthia Benedict	Brett Cancredi
High School	Thomas Bongiovi	Andrew Marotta or Heidi Nyland

**9. Appoint Special Education Committee Members for the 2009-2010 School Year as follows
(enclosure no. 3):**

- a. Committee on Special Education Membership
- b. Committee on Special Education Subcommittee Membership
- c. Committee on Pre-School Special Education Membership
- d. Committee on Special Education/Pre-School Special Education Parent Members

10. 504 Committee Members for the 2009-2010 School Year (enclosure no. 3)

11. Request for Board of Education to Appoint a Designee and an Alternate Designee to Appoint Impartial Hearing Officers for the 2009-2010 School Year (enclosure no. 3)

The State Education Department requires that Impartial Hearing Officers be appointed by the Board of Education or its designee within 48 hours of the hearing officer accepting the assignment. When appointments are made by a designee, the Board of Education is advised to take a formal action to appoint the Impartial Hearing Officer at its next regularly scheduled meeting.

Designee: The Board President

Alternate Designee: The Board Vice-President (in the event the designee is unavailable when an Impartial Hearing Officer needs to be appointed)

12. Impartial Hearing Officers for the 2009-2010 School Year (enclosure no. 3)

NYSED regulations Part 200.2(e): The selection of an Impartial Hearing Officer must be made from a state approved list of hearing officers who have indicated a willingness to serve in Orange County. The list is maintained in alphabetical order by the State Education Department with new appointees being inserted by State Ed. into the alphabetical order of the list. Selection must be made on a rotational basis and is determined by contacting the next name on the list after the hearing officer who last served the district.

13. Approval of CSE Vendor List (enclosure no. 3)

14. Approval of Port Jervis Free Library Payment Schedule

July	\$ 35,000
August	\$ 35,000
September	\$ 110,000
Final Payment	\$ 638,300

15. Adopt Investment Policies #5220 and #5221 for the 2009-2010 School Year (enclosure no. 4)

16. Adopt Purchasing Policy #5410 for the 2009-2010 School Year (enclosure no. 4)

17. Approval of the Code of Conduct and Discipline Policy #7310 (enclosure no. 4)

All Board Members had previously received the Code of Conduct at the June 18, 2009 meeting. A Public Hearing was held on that date. Policy No. 7310 is included in the Board Packet.

18. Adopt the Policy Manual for the 2009-2010 School Year

19. Approval of the Contract for Excellence for the 2009-2010 School Year

The Public Hearing for the Contract for Excellence for the 2009-2010 School Year was held at the June 18, 2009 Board of Education Meeting.

20. Policies

Second and Final Reading

Policy No. 1330 Appointment and Designations by the Board of Education

Policy No. 5682 Use of Surveillance Cameras in the School District

Policy No. 7514 Student Health Records

Policy No. 7621 Section 504 of the Rehabilitation Act of 1973

21. **Approval of the Summer Recreation Program Agreement with the City of Port Jervis (enclosure no. 5)**
22. **Approval of Food Service Increases for the Middle and High School Students (enclosure no. 5)**
23. **Approval of the Food Service Agreement with the Montague School District (enclosure no. 5)**
24. **Approval of CS Arch Extension of the Fuel Island Project Contract for the Bus Demolition/Rebuild Project (enclosure no. 5)**
25. **Discussion and Possible Approval of School Bus Garage Demolition RFP**

The bid opening is scheduled to be held on June 30, 2009. Information will be forthcoming.
26. **Approval of NYSED Corrective Action Plan (enclosure no. 6)**
27. **Approval of the OMNI Agreement (enclosure no. 7)**
28. **Approval of Lease for Storage Space (enclosure no. 8)**
29. **Approval of Resolution to Appoint Safety National Worker's Compensation – Excess Insurance Coverage (enclosure no. 9)**
30. **Discussion and Approval of the 2009-2010 Board of Education Meeting Schedule (enclosure no. 10)**
31. **Approval of Legal Services Renewal Proposal with Donoghue, Thomas, Auslander and Drohan from 07-01-09 – 09-30-09**
32. **Approval of Management Audit Consultants as Internal Auditor for the 2009-2010 School Year at a rate of \$165.00 per hour.**
33. **Discussion and Possible Approval of the Before/After School Program Vendor**

34. Committee Reports (as available)

35. Board Member Comments/Issues

36. Informational Items (enclosed)

1. The Board, Volume 33, No. 4 and No. 5
2. Letters of recognition from parents
3. Informational Items from Mr. John Bell, Assistant Superintendent for Instruction
4. Informational Items from Ms. Lorelei Case, Assistant Superintendent for Business

37. Possible Motion to Enter into Executive Session for the Purpose of:

1. Discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.
2. Discussing proposed, pending or current litigation.

A legislative workshop will be held on Tuesday, July 21, 2009, at 6:00 pm at the High School.

The next regular board meeting will be held on Monday, August 3, 2009 at 6:30 p.m. (executive session) and 7:30 pm (open business meeting) at the High School Cafeteria

JPX:mo
07/02/09