

BOARD OF EDUCATION
CITY SCHOOL DISTRICT OF THE CITY OF PORT JERVIS
PORT JERVIS, NEW YORK

REGULAR MEETING
FEBRUARY 4, 2010

HIGH SCHOOL CAFETERIA
6:30 PM – Executive Session
7:30 PM – Business Meeting

MISSION STATEMENT

The Port Jervis City School District is committed to measurably improve the academic performance of all students and provide opportunities for students to reach their fullest potential. The District will also support students in meeting their basic needs that will build self-esteem, motivation, and pride in a positive, safe and nurturing environment. We recognize the importance of our partnerships with students, parents, and the community in developing confident and capable graduates by fostering citizenship, social development and life-long learning.

AGENDA

- 1. Opening**
 - a. Call to Order

- 2. Possible Motion to Enter into Executive Session for the Purpose of:**
 1. Discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.
 2. Discussing proposed, pending or current litigation.

- 3. Regular Session Resumes**
 - a. Pledge of Allegiance
 - b. Moment of Silence

- 4. Presentations**

Patriotic Pen Contest Awards Presented by Middle School Principal, Mrs. Cynthia Benedict

VFW Voice of Democracy Essay Contest Awards Presented by High School Principal,
Mr. Thomas Bongiovi

- 5. Public Comment**

6. Administrative Reports (as available)

- a. Student Representatives – Shayna Reichert & Meghan McGregor
- b. Superintendent – Mr. John Xanthis
- c. Assistant Superintendent for Instruction – Mr. John Bell
- d. Assistant Superintendent for Business – Ms. Lorelei Case

7. Consent Agenda Items

- a. **Minutes January 21, 2010 Workshop of the Board of Education (Section I)**
- b. **CSE/CPSE Minutes (enclosure no. 1)**
CSE Minutes: 1/11/10; 1/12/10; 1/13/10; 1/14/10; 1/15/10; 1/19/10; 1/20/10; 1/21/10
1/22/10
CPSE Minutes: 1/8/10; 1/11/10; 1/12/10; 1/15/10
- c. **Financial Reports for December 2009: Comprehensive Budget Status, Revenue Status, and Warrant for all funds (enclosure no. 1)**
- d. **Treasurer’s Report for December 2009 (enclosure no. 1)**
- e. **Budget Transfers (enclosure no. 1)**
- f. **Leave(s) of Absence (Section III Personnel)**

Name: Gary Derkacz
Position: Automotive Mechanic I
Assignment: Building and Grounds
Reason: Documentation on File
Effective: December 28, 2009 (approximately 8 weeks)

Name: Kara Raap
Position: Elementary Teacher
Assignment: HBE
Reason: Documentation on File
Effective: May 10, 2010 – June 25, 2010

Name: Stephanie Murphy
Position: Elementary Teacher
Assignment: ASK
Reason: Documentation on File
Effective: April 19, 2010 – May 31, 2010

Name: Sandra Quick
Position: School Bus Driver
Reason: Documentation on File
Effective: March 25, 2010 (approximately 6 weeks)

- g. **Intermittent Leave of Absence (Section III Personnel)**

Name: Julie Van Dyke
Position: School Monitor – High School
Reason: Documentation on File
Effective: January 20, 2010 through January 19, 2011

Consent Agenda Items (continued)

h. Resignation (s) (Section III Personnel)

Name: Wendi Kinne (Due to position being abolished)
Position: Assistant Director of Transportation
Assignment: Transportation
Effective: January 31, 2010

i. Resignation(s) as per Severance and Release Agreement (Section III Personnel)

Name: Donna Tonnessen
Position: School Bus Driver
Assignment: Transportation
Effective: June 30, 2010

Name: Ann Terpening
Position: School Bus Driver
Assignment: Transportation
Effective: June 30, 2010

j. Retirement(s) (Section III Personnel)

Name: Larry Barry (Began working as sub cleaner in 1991)
Position: Custodian
Reason: Retirement
Effective: June 30, 2010

Name: Carol Somarelli (Began working as sub cleaner 9/13/99)
Position: Cleaner
Reason: Retirement
Effective: June 30, 2010

8. Corrected Appointment

The following appointment was approved at the 5/21/08 Board of Education Meeting. The probationary period was incorrect and has been revised as follows:

A. Name: Greg Eldredge
Position: Special Education Teacher
Assignment: Middle School
Reason: Vacancy No. 1421
Effective: September 5, 2008
Probation: **September 5, 2008 – August 31, 2010 – corrected dates**
(Probationary period approved on 5/21/08 as ending August 31, 2011)
Salary: \$ 51,273 - Step 5
+ 1,656 - Credits (36)
+ 1,500 - Masters
\$ 54,429

9. Appointment(s) (Section III Personnel)

A. Instructional Staff

Name: Rachel Cecchini
Position: Elementary Teacher
Assignment: HBE
Reason: Vacancy No. 1583 - Leave replacement for Megan Waugh
Effective: February 18, 2010 – June 25, 2010
Probation: N/A
Salary: \$ 48,733 (Step 1) Pro-rated

Name: Danielle Campbell
Position: Elementary Special Education Teacher
Assignment: HBE
Reason: Vacancy No. 1585 - Leave replacement for Cori Jashembowski
Effective: April 6, 2010 – May 31, 2010
Probation: N/A
Salary: \$ 48,733 (Step 1) Pro-rated

B. ARCH Program Teacher for the 2009-2010 School Year = \$46.05 per hour

John Wright Physical Education – Effective 2/22/10

C. Coaching Positions for Winter/Spring Sports

Justin Palermo	Volunteer Basketball Coach	
Matthew Polanis	Baseball Assistant	\$3,193
Kasey Collignon	Softball Assistant	\$3,193
Bethany Harget	Track Girls Modified	\$2,955
Wendy Warnock	Boys/Girls Spring Track Varsity	\$4,923
Mark Papertisian	Boys/Girls Spring Track Assistant	\$3,193
Mark Trotta & John Mason	Spring Weightlifting	\$1,926 (shared)
Dawn Jones	Elementary Girls Intramurals Coach – HBE	\$963
Nicole Beam	Elementary Girls Intramurals Coach – ASK	\$963

D. Extra-Curricular Position for the 2009-2010 School Year – Vacancy No. 1548

Nancy Jung Co-Advisor High School Culinary Arts Club \$637 (shared)

E. Approval of 2009-10 Contract for Health Services with Enlarged City School District of Middletown (enclosure 1)

10. Resolution: (Section III Personnel)

Be it resolved that the Board of Education, in accordance with Rule XIX of the Port Jervis Civil Service Commission Rules & Regulations, submits a request on behalf of Julie Witherow for consideration of an additional one year unpaid leave of absence.

11. Approval of Tenure for Danielle Wilford (enclosure 2)

12. **Approval of 2010-2011 Student Calendar (enclosure 3)**
13. **Approval to Bid Surplus Vehicles (enclosure 4)**
14. **Approval of Reconditioning Bid (enclosure 5)**
15. **Approval for Board Members William Smith and Patrick Witherow to attend conference in Latham, NY on March 5, 2010 on: "Claims Auditing: Protecting Your District's Bottom Line".**
16. **Approval of the Revised Plan for Participation (enclosure 6)**
17. **Policies (enclosure 7)**

First Reading

Policy No. 5410	Purchasing
Policy No. 5680	Safety and Security
Policy No. 6120	Equal Employment Opportunity
Policy No. 6170	Safety of Students (Fingerprinting Clearance of New Hires)
Policy No. 7611	Children with Disabilities
Policy No. 7670	Impartial Due Process Hearing/Selection of Impartial Hearing Officers

18. Committee Reports (as available)

- a. Audit Committee – Patrick Witherow
- b. Buildings and Grounds/Visitation Committee/Master Plan Liaison – Thomas Sexton
- c. Policy Committee – Cathy Sadaghiani
- d. DLT – Cathy Sadaghiani
- e. Health/Safety/Wellness Committee Liaison – Brandy Figueroa
- f. OCSBA – Michael Bello
- g. NYSSBA – William Smith
- h. Port Jervis Liaison – Thomas Sexton
- i. Deerpark Liaison – William Smith
- j. Legislative Liaison – Roger Kalin

19. Board Member Comments/Issues

20. Informational Items (Section IV)

1. Administrative Cabinet Meeting Agenda dated January 20, 2010
2. Board Policy Committee Minutes dated January 13, 2010
3. The Board Brochure – Volume 33, Number 19
4. Enrollment Report dated January 26, 2010
5. OCSBA Legislative Platform (Draft)
6. Informational Items from Mr. John Bell, Assistant Superintendent for Instruction
7. Informational Items from Ms. Lorelei Case, Assistant Superintendent for Business
8. ASK February School Newsletter
9. Middle School February School Newspaper

21. Dates to Remember

February 5	Second Quarter Report Cards Distributed
February 9	Bond Vote Informational Meeting/Tour at HBE 6:30 p.m.
February 10	Bond Vote Informational Meeting/Tour at ASK & HS 6:30 p.m. ASK PTA Meeting in Library at 7:20 p.m. High School Pops Concert – at 7:30 p.m. PJHS Auditorium.
February 11	High School Sophomore/Junior Informational Night – PJHS Cafeteria 7:00 p.m.
February 12-15	President's Day Recess – SCHOOL CLOSED
February 16-19	Terra Nova Test Grades 1-2
February 17	Parent Workshop – ASK Library 6:30 p.m.
February 18	Board of Education Executive Session 6:30 p.m./Public Hearing on Referendum 7:30 p.m. PJHS Cafeteria
February 22	Capital Projects Bond Vote Informational Presentations–Deerpark Town Hall Meeting 7:00 p.m.; Port Jervis City Council Meeting 7:30 p.m.
February 23	Capital Projects Bond Vote – Polls Open 6:00 – 9:00 HBE PTA Meeting 6:30 p.m.

22. Possible Motion to Enter into Executive Session for the Purpose of:

1. Discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.
2. Discussing proposed, pending or current litigation.

On **Thursday, February 18, 2010**, the Board of Education will meet for (executive session) at 6:30 p.m. and at 7:30 p.m. for (public hearing on the referendum) in the High School Cafeteria. There will not be a regular board meeting this evening.