

BOARD OF EDUCATION
CITY SCHOOL DISTRICT OF THE CITY OF PORT JERVIS
PORT JERVIS, NEW YORK

REGULAR MEETING
NOVEMBER 5, 2009

HIGH SCHOOL CAFETERIA
6:30 PM – Executive Session
7:30 PM – Business Meeting

MISSION STATEMENT

The Port Jervis City School District is committed to measurably improve the academic performance of all students and provide opportunities for students to reach their fullest potential. The District will also support students in meeting their basic needs that will build self-esteem, motivation, and pride in a positive, safe and nurturing environment. We recognize the importance of our partnerships with students, parents, and the community in developing confident and capable graduates by fostering citizenship, social development and life-long learning.

AGENDA

- 1. Opening**
 - a. Call to Order

- 2. Possible Motion to Enter into Executive Session for the Purpose of:**
 1. Discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.
 2. Discussing proposed, pending or current litigation.

- 3. Regular Session Resumes**
 - a. Pledge of Allegiance
 - b. Moment of Silence

- 4. Presentations**
 - a. Referendum Presented by Ms. Lorelei Case, Assistant Superintendent for Business

- 5. Public Comment**

- 6. Administrative Reports (as available)**
 - a. Superintendent – Mr. John Xanthis
 - b. Assistant Superintendent for Instruction – Mr. John Bell
 - c. Assistant Superintendent for Business – Ms. Lorelei Case

7. Consent Agenda Items

a. Minutes from the October 6, 2009 Regular Meeting of the Board of Education (Section I)

b. Minutes October 15, 2009 Board Meeting/Academic Workshop (Section I)

c. CSE/CPSE Minutes (enclosure no. 1)

CSE Minutes: 09-21-09; 09-22-09; 09-23-09; 09-24-09; 09-25-09; 09-28-09; 09-29-09;
09-30-09; 10-01-09; 10-02-09; 10-05-09; 10-06-09; 10-07-09; 10-08-09;
10-09-09; 10-13-09; 10-14-09; 10-15-09; 10-16-09; 10-19-09; 10-20-09;
10-21-09; 10-22-09; 10-26-09
CPSE Minutes: 10-05-09; 10-06-09; 10-14-09; 10-15-09; 10-16-09; 10-19-09; 10-20-09;
10-26-09

d. Financial Reports for September 2009: Comprehensive Budget Status, Revenue Status, and Warrant (enclosure no. 1)

e. Treasurer's Report for September 2009 (enclosure no. 1)

f. Budget Transfers (enclosure no. 1)

g. Leave(s) of Absence (Section III Personnel)

Name: Diane Pflanz
Position: Food Service Helper
Assignment: 209 Complex
Reason: Documentation on File
Effective: October 20, 2009 – June 25, 2010 (possibility of returning sooner)

Name: Lois May Doland
Position: School Bus Monitor
Assignment: Transportation
Reason: Documentation on File
Effective: October 6, 2009 – June 30, 2010

Name: Maureen Shima
Position: School Bus Driver
Reason: Documentation on File
Effective: October 22, 2009 through November 4, 2009

h. Resignation(s) as per Severance Agreement (Section III Personnel)

Name: Brenda Quick
Position: School Bus Dispatcher
Assignment: Transportation
Effective: August 31, 2009

Name: Donna Scott
Position: School Bus Monitor
Assignment: Transportation
Effective: June 30, 2010

7. Consent Agenda Items (continued)

Name: Lois May Doland
Position: School Bus Monitor
Assignment: Transportation
Effective: June 30, 2010

Name: Marie Schoonmaker
Position: School Bus Monitor
Assignment: Transportation
Effective: June 30, 2010

Name: Antonie Ludwig
Position: School Bus Monitor
Assignment: Transportation
Effective: June 30, 2010

i. Donation of Medical Equipment

Five crutches and an army carrier for an injured person are being donated to The Roosa-Fleming VFW Post 161 from the Port Jervis High School.

j. Disposal of Old Books

50 books Allez Viens: Holt, Reinhart & Winston 2000 ISBN 0-03-052079-7
50 books Bienvenue: Glencoe 1998 ISBN 0-02-636678-9
30 books First Thousand Words 1995
500 books The American Nation 1998 ISBN 0-13-4322045

k. Disposal of Equipment at Deerpark Oil (Landlord Jeffrey Clune) (enclosure no. 1)

8. Appointment(s) (Section III Personnel)

Support Staff

A. Name: Sandra Green
Position: School Monitor, Substitute
Assignment: District Wide
Reason: Per Diem
Effective: November 6, 2009
Probation: N/A
Salary: \$14.09 per hour Step 2

Name: Tiffany Conklin
Position: School Monitor, Substitute
Assignment: District Wide
Reason: Per Diem
Effective: November 6, 2009
Probation: N/A
Salary: \$14.09 per hour Step 2

8. Appointment(s) (Section III Personnel) (continued)

Name: Kathy Smith
Position: School Monitor, Substitute
Assignment: District Wide
Reason: Per Diem
Effective: November 6, 2009
Probation: N/A
Salary: \$14.09 per hour Step 2

B. Coaching Positions for Winter/Spring Sports

Caitlyn Conklin	Basketball Girls – JV	\$4,090
Padriac McCarthy	Basketball Girls – Modified	\$3,846
Nicole Beam	Basketball Girls Varsity Assistant	\$3,549
Mike Simmons & Matt Polanis	Winter Weightlifting	\$1,926 shared
Peter Kowal & Joe Johnson	M.S. Ski Club	\$1,926 shared
Christine Piscitelli	JV Basketball Cheerleading	\$3,379

C. Substitute Teachers/RNs *Denotes College Students

A = Certified

Jennifer Papandrea

B = BA/MA

Carol Gurliacci

William Wagner

Joseph Zenes

Melissa McCarthy

Annette Yacovone

C = 48 or more college credits

Patricia Cronin *

Susan Wasileski

Tabitha Prieto*

Christopher Rohrer*

D. ARCH Program Substitute Teacher for the 2009-2010 School Year - \$46.05 per hour

Austin Carroll

E. Extra-Curricular Position for the 2009-2010 School Year – Vacancy No. 1548

Matthew Carlozzi	Jazz Band (M.S.)	\$ 637
Sue Elston-Mills	Odyssey of the Mind Coach (ASK)	\$1,273

9. Approval of Audit Committee Charter (enclosure no. 2)

10. Adopt Employees' Retirement System (ERS) Work Day Resolution (enclosure no. 3)

11. Approval of Senior Class Trip to Walt Disney World from April 24, 2010 – April 27, 2010 (enclosure no. 4)

12. Approval of All District Scholarships (enclosure no. 4)

13. Approval of Employee Assistance Program (EAP) Agreement between the Port Jervis City School District and Catholic Charities Community Services of Orange County (enclosure no. 5)

14. **Approval of L & O Fuel Tank Contract at HBE (enclosure no. 5)**

15. **Policies (enclosure no. 6)**
 - First Reading**
 - Policy No. 7620 Students with Disabilities Participating in School District Programs
 - Policy No. 7640 Student Individualized Education Program (IEP): Development and Provision
 - Policy No. 7660 Parent Involvement for Children with Disabilities

16. **Approval of Refuse Bid (enclosure no. 6)**

17. **Approval of Close Out of Leasing Agreement between Jeffrey Clune (Landlord) and the Port Jervis City School District (Tenant) (enclosure no. 7)**

18. **Approval of Building and Grounds Building Bids (Information to be provided at meeting)**

19. **Approval of Surplus Vehicle Bids (Information to be provided at meeting)**

20. **Resolution to approve Inspectors of Election and Alternates and Voting Machine Custodians for the 2009-2010 School Year (enclosure no. 8)**

21. **Resolution to Participate Jointly with Orange-Ulster Cooperative Bidding for General Supplies, Paper Supplies, Cafeteria Supplies, Custodial Supplies, Health Supplies, Milk, Ice Cream, Bread, Building Materials and Other Services and Supplies as May Arise (enclosure no. 9)**

22. **Approval of 2010-2011 Budget Calendar (enclosure no. 10)**

23. **Approval of 2010-2011 Budget Parameters (enclosure no. 10)**

24. **Committee Reports (as available)**
 - a. Audit Committee – Patrick Witherow
 - b. Buildings and Grounds/Visitation Committee/Master Plan Liaison – Thomas Sexton
 - c. Policy Committee – Cathy Sadaghiani
 - d. DLT – Cathy Sadaghiani
 - e. Health/Safety/Wellness Committee Liaison – Brandy Figueroa
 - f. OCSBA – Michael Bello
 - g. NYSSBA – William Smith
 - h. Port Jervis Liaison – Thomas Sexton
 - i. Deerpark Liaison – William Smith
 - j. Legislative Liaison – Roger Kalin

25. **Board Member Comments/Issues**

26. **Informational Items (Section IV)**
 1. Sympathy card from Minisink Valley School District and Community
 2. Administrative Cabinet Meeting Agendas dated October 14, and October 21, 2009
 3. Audit Committee Meeting Minutes dated September 23, 2009
 4. Board Policy Committee Minutes dated August 12, 2009
 5. Response to SED Auditor

6. Program from Awards for Excellence Dinner on October 7, 2009
7. NYS 2009-10 State Aid Projections GAP Elimination Adjustment
8. Article from Evolution Education Outreach: Why I Teach Evolution
9. Letter from Bavoso, Plotsky & Onofry regarding Future Pilot Agreements
10. Letter from the College at Oneonta, Office of Academic Affairs
11. Thank You Letter from Lou Banach
12. The Board brochures: Volume 33 - Numbers 11, 12, 13
13. Newspaper Articles
14. Red Ribbon Ceremony Program, October 23, 2009
15. Orange School Budget Adjustments
16. District Safety Team Agenda dated Oct. 8, 2009 with Embedded Minutes
17. Thank you card from Crispell Middle School for invitation to Red Ribbon Ceremony
18. Informational Items from Mr. John Bell, Assistant Superintendent for Instruction
19. ASK Newsletter for November 2009
20. HBE Newsletter for November 2009

27. Dates to Remember

November 3	Superintendent's Conference Day, Election Day
November 4	High School Faculty/Student Talent Show, 7:00 pm, PJHS Auditorium
November 5	High School PTSA Meeting, 7:00 pm, Room 123
November 6	High School College/Career Fair, 10:00 am - Noon, PJHS Gym
November 11	Veteran's Day, School District Closed
November 13	Middle School Coffee & Cake "A la Music" Night, 7-9 pm, M.S. Cafeteria First Quarter Report Cards Distributed, Gr. 7-12
November 17	District Choral Concert, 7:00 pm, PJHS Auditorium
November 17-20	Middle School Book Fair
November 18	ASK PTA Meeting, 7:00 pm, ASK Library
November 19	Board of Education Meeting and Technology Workshop
November 23-24	Elementary First Quarter Report Card Conferences, early dismissal 11:00 am
November 24	Secondary Schools will dismiss at 10:00 am Voter Referendum 6:00 am – 9:00 pm
November 25-27	Thanksgiving Break, No School

28. Possible Motion to Enter into Executive Session for the Purpose of:

1. Discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.
2. Discussing proposed, pending or current litigation.

The next regular board meeting and technology workshop will be held on **Thursday, November 19** at 6:30 pm (executive session) and 7:00 pm (open business meeting) in the High School Cafeteria.