

BOARD OF EDUCATION
CITY SCHOOL DISTRICT OF THE CITY OF PORT JERVIS
PORT JERVIS, NEW YORK

REGULAR MEETING
OCTOBER 1, 2009

HIGH SCHOOL CAFETERIA
6:30 PM – Executive Session
7:30 PM – Business Meeting

MISSION STATEMENT

The Port Jervis City School District is committed to measurably improve the academic performance of all students and provide opportunities for students to reach their fullest potential. The District will also support students in meeting their basic needs that will build self-esteem, motivation, and pride in a positive, safe and nurturing environment. We recognize the importance of our partnerships with students, parents, and the community in developing confident and capable graduates by fostering citizenship, social development and life-long learning.

AGENDA

- 1. Opening**
 - a. Call to Order

- 2. Possible Motion to Enter into Executive Session for the Purpose of:**
 1. Discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.
 2. Discussing proposed, pending or current litigation.
 3. Grievance No. 2009-10-01

- 3. Regular Session Resumes**
 - a. Pledge of Allegiance
 - b. Moment of Silence

- 4. Public Comment**

- 5. Administrative Reports (as available)**
 - a. Superintendent – Mr. John Xanthis
 - b. Assistant Superintendent for Instruction – Mr. John Bell
 - c. Assistant Superintendent for Business – Ms. Lorelei Case

6. Consent Agenda Items

a. Minutes from the August 20, 2009 Regular Meeting of the Board of Education (Section I)

b. CSE/CPSE Minutes (enclosure no. 1)

CSE Minutes: 08-24-09; 08-25-09; 08-26-09; 08-27-09; 09-03-09; 09-04-09; 09-09-09;
09-10-09; 09-11-09; 09-14-09; 09-15-09; 09-16-09; 09-17-09; 09-18-09
CPSE Minutes: 08-26-09; 09-03-09; 09-09-09; 09-14-09; 09-21-09

c. Financial Reports for August 2009: Comprehensive Budget Status, Revenue Status, and Warrant

d. Treasurer’s Report for August 2009

e. Budget Transfers

f. Leave(s) of Absence (Section III Personnel)

Name: Shannon Johnson
Position: Psychologist
Assignment: ASK
Effective: January 4, 2010 – May 28, 2010

Name: Julie Campbell
Position: Reading Teacher
Assignment: HBE
Effective: September 3, 2009 – January 3, 2010

Name: Tony Parrotta
Position: School Monitor
Assignment: High School
Effective: September 1, 2009 – September 28, 2009

g. Resignation(s) (Section III Personnel)

Name: Cindy Doolittle
Position: School Bus Driver
Assignment: Transportation
Effective: November 1, 2009

Extra-Curricular Advisors

Computer Club High School Kyle Hyziak
Advisor to “Raider” Tanya Duryea

h. Disposal of Equipment (enclosure no. 1)

Eight (8) sharp cash registers model EA-A320 and Three (3) Model No. H2 NCR cash registers (Item numbers: NC 8363, 5470, 8386) – these items were offered for bid and there were no responses.

6. Consent Agenda Items (continued)

i. Disposal of Math Books

300 books Prentice Hall, NY Math A 2002 Edition ISBN 0-13-062564-7
29 books Bumpy Math Course III ISBN 0-675-05423-0
90 books Unified Math Course III ISBN 0-395-55069-6
25 books AMSCO Course II 1st Edition ISBN 0-97720-251-6
33 books AMSCO Course III 1st Edition ISBN 0-87729-253-2

j. Accept Donation of Gym Mat from Sony Pictures valued at \$1,500

7. Appointment(s) (Section III Personnel)

Instructional Staff

- A. Name: Elizabeth Ross**
Position: Elementary Teacher
Assignment: ASK
Reason: Vacancy No. 1561 - Leave Replacement for Theresa Fontana
Effective: October 22, 2009 – December 11, 2009
Probation: N/A
Salary: \$ 48,733 – Step 1 (prorated)
- B. Name: Kerry Luthin**
Position: Guidance Counselor
Assignment: HBE
Reason: Vacancy No. 1571 – Leave Replacement for Dawn Jones
Effective: November 9, 2009 – February 26, 2010
Probation: N/A
Salary: \$ 52,418 – Step 1 (prorated)
- C. Name: Melanie Zacharia**
Position: Guidance Counselor
Assignment: High School
Reason: Vacancy No. 1570 – Leave Replacement for Julie Balogh
Effective: November 20, 2009 – June 30, 2010
Probation: N/A
Salary: \$ 52,418 – Step 1 (prorated)
- D. Name: Alex Danon**
Position: Guidance Counselor
Assignment: High School
Reason: Vacancy No. 1569 – Leave Replacement for Laurie Kahmar
Effective: November 9, 2009 – August 1, 2010
Probation: N/A
Salary: \$ 52,418 – Step 1 (prorated)

7. Appointment(s) (Section III Personnel)

Support Staff

E. Name: Janan Schools
Position: Clerk Typist, Substitute
Assignment: District-wide
Reason: As needed
Effective: September 21, 2009
Probation: N/A
Salary: \$ 15.73 per hour – Step 1

F. Coaching Positions for Winter/Spring Sports (see attached)

G. Substitute Teachers/RNs *Denotes College Students

A = Certified

Heather Farley	Katie Fitzpatrick	Nicole Godfrey
Melissa Jorgenson	Susan Mostofi	Kubrat Ogunleye
Constantinos Orfanos	April Sager	Jessica Weyant
Melissa Xepolitos		

B = BA/MA

Kristen Johansen	Jesse Kalin	Deborah Natalizio
Heather Prisco	Linda Spinapolice	

C = 48 or more college credits

Sally Eickmeyer *	Meredith Kalin *	Jordan Lewis
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**H. Academic Intervention Services (AIS) Homework Help – Vacancy No. 1549
2009-2010 School Year - \$ 36.91 per hour**

HBE School

Harmony Brady
Amanda Franck
Lynn Bono
Maryclare Cirilgiano

ASK School

Diana Gabel
Stephanie Murphy
Nancy Northup
Elena Quinn

I. Curriculum Coordinator(s) for the 2009-2010 School Year

K-3 Testing Coordinator (ASK)	Linda Reyle	\$ 1,061
K-6 Testing Coordinator (HBE)	Donna Sayre	\$ 1,061
K-6 Testing Coordinator (HBE)	Geri Kirchner	\$ 1,061

J. Salary Correction to Previously Appointed Curriculum Coordinator

Technology 7-12 (previously approved with a salary of \$3,190 – additional staff member added which increased the stipend by \$150)	Jan Stark	\$ 3,340
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7. Appointment(s) (Section III Personnel)

K. Extra-Curriculum Advisors for the 2009-2010 School Year

Science Olympiad	Todd Hill	\$ 1,273
Computer Club High School	Todd Hill	\$ 1,687
Advisor to "Raider"	Susan Butler	\$ 1,687
Video Club, High School	Kyle Hyziak	\$ 1,687
Public Relations, ASK	Maura Brady-Wilson	\$ 637
Odyssey of the Mind - ASK	Tammy Mackin/Danielle Trochiano	\$ 1,273 shared
Odyssey of the Mind - ASK	Bridgett Brace/Elizabeth Wilson	\$ 1,273 shared
Odyssey of the Mind - ASK	Lynn McCann Hendershot	\$ 1,273
Odyssey of the Mind – MS	Pauline Aumick/Clare Aumick	\$ 1,273 shared
Odyssey of the Mind – HS	Rebecca Murphy/Keith Murphy	\$ 1,273 shared

L. Salary Correction to Previously Appointed Extra Curricular Position

Math Team – MS (previously approved with a salary of \$ 1,200)	Peter Kowal	\$ 1,273
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M. Corrected Effective Date of Previously Approved Appointment

Name:	Danielle Campbell
Position:	Literacy Teacher
Assignment:	ASK
Reason:	Vacancy No. 1543 – Leave Replacement
Effective:	September 1, 2009 – January 4, 2010 (previously approved at the August 20, 2009 Board Meeting with and effective date of September 1, 2009 – January 29, 2010)
Probation:	N/A
Salary:	\$ 48,733 – Step 1 (prorated)

N. Exempt Position(s) for the 2009-2010 School Year

Substitute Caller for Instructional	Linda VanHorn
Substitute Caller for Support Staff	Linda VanHorn

8. Resolution Regarding Side Letter of Agreement for Director of Buildings and Grounds (enclosure no. 2)

Be it resolved by the Side Letter of Agreement relative to a car allowance for the Director of Buildings and Grounds is hereby approved and on file with the District Clerk.

9. Approval of Middle School Trip to Quebec from May 28, 2010 – May 31, 2010 (enclosure no. 3)

10. Policies

Second and Final Reading:

Policy No. 5120	School District Budget Hearing
Policy No. 5631	Hazardous Waste and Handling of Toxic Substances by Employees
Policy No. 6510	Health Insurance

- 11. Discussion Regarding NYSSBA Proposed Resolutions**
(Please bring NYSSBA Proposed Resolution Booklet)
- 12. Adopt SEQRA Resolution (enclosure no. 4)**
- 13. Adopt all Related Resolutions for \$ 14,645,000 District Capital Project Renovation (enclosure no. 4)**
 - a) Adopt Resolution of Necessity
 - b) Adopt Serial Bond Resolution
 - c) Adopt Board Resolution Establishing Date of Voter Referendum
 - d) Adopt Wording of Propositions
- 14. Adopt Resolution to Establish Capital Reserve Fund (enclosure no. 4)**
- 15. L & O Fuel Tanks at HBE (?) (enclosure no. 5)**
- 16. Discussion and Possible Approval of Revised Board Meeting Schedule (enclosure no. 6))**
- 17. Committee Reports (as available)**
 - a. Audit Committee – Patrick Witherow
 - b. Buildings and Grounds/Visitation Committee/Master Plan Liaison – Thomas Sexton
 - c. Policy Committee – Cathy Sadaghiani
 - d. DLT – Cathy Sadaghiani
 - e. Health/Safety/Wellness Committee Liaison – Brandy Figueroa
 - f. OCSBA – Michael Bello
 - g. NYSSBA – William Smith
 - h. Port Jervis Liaison – Thomas Sexton
 - i. Deerpark Liaison – William Smith
 - j. Legislative Liaison – Roger Kalin
- 18. Board Member Comments/Issues**
- 19. Informational Items (Section IV)**
 1. Thank you letter from Goshen Central School District
 2. Administrative Cabinet Meeting Agenda dated September 16, 2009
 3. MHSSC 2008-2009 Annual Report/Information on NYSSBA Convention
 4. Informational Items from Ms. Lorelei Case, Assistant Superintendent for Business
 5. Informational Items from Mr. John Bell, Assistant Superintendent for Instruction
 6. Newspaper Articles

20. Dates to Remember

October 7	MHSSC Awards for Excellence Dinner, 6:00 pm, Anthony's Pier 9
October 8	High School Senior Information Night, 6:00 pm, PJHS Auditorium
October 11	Alumni Hall of Fame Banquet, 4:00 pm, Erie Trackside Manor
October 12	Columbus Day, No School
October 13	First Quarter Progress Reports Distributed
October 14	ASK PTA Meeting, 7:00 pm, ASK Library
October 15	Board of Education Academic Workshop and Board Meeting
October 17	PSAT Exam
October 19	Rachel's Challenge Assembly for Middle School Students and 9 th and 10 th Grade Students
October 23	Middle School Dance, 6:00 – 8:00 pm
October 27	HBE PTA Meeting, 6:30 pm, HBE Library
October 30	Elementary/PJHS Senior Halloween Parades
October 30	Staff Development Day, High School and Middle School dismiss at 10:30 am, Elementary Schools dismiss at 11:30 am

21. Possible Motion to Enter into Executive Session for the Purpose of:

1. Discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.
2. Discussing proposed, pending or current litigation.

The next regular board meeting and academic workshop will be held on **Thursday, October 15** at 6:30 pm (executive session) and 7:30 pm (open business meeting) in the High School Cafeteria.