

BOARD OF EDUCATION
CITY SCHOOL DISTRICT OF THE CITY OF PORT JERVIS
PORT JERVIS, NEW YORK

REGULAR MEETING
March 4, 2010

HIGH SCHOOL CAFETERIA
6:30 PM – Executive Session
7:30 PM – Business Meeting

MISSION STATEMENT

The Port Jervis City School District is committed to measurably improve the academic performance of all students and provide opportunities for students to reach their fullest potential. The District will also support students in meeting their basic needs that will build self-esteem, motivation, and pride in a positive, safe and nurturing environment. We recognize the importance of our partnerships with students, parents, and the community in developing confident and capable graduates by fostering citizenship, social development and life-long learning.

AGENDA

- 1. Opening**
 - a. Call to Order

- 2. Possible Motion to Enter into Executive Session for the Purpose of:**
 1. Grievance #2009-2010-4
 2. Discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.
 3. Discussing proposed, pending or current litigation.

- 3. Regular Session Resumes**
 - a. Pledge of Allegiance
 - b. Moment of Silence

- 4. a. Canvass of the Vote and Adoption of Resolution Declaring the Results of the February 23, 2010 Referendum (enclosure no. 1)**

- 5. Presentations**

Presentation of Certificates to the following:
Odyssey of the Mind
DECA
Wrestling
Transportation

6. Public Comment

7. Administrative Reports (as available)

- a. Student Representatives – Shayna Reichert & Meghan McGregor
- b. Superintendent – Mr. John Xanthis
- c. Assistant Superintendent for Instruction – Mr. John Bell
- d. Assistant Superintendent for Business – Ms. Lorelei Case

8. Consent Agenda Items

- a. **Minutes from the February 4, 2010 Regular Meeting of the Board of Education (Section I)**
- b. **Minutes from the February 18, 2010 Regular Meeting and Referendum Presentation of the Board of Education (Section 1)**
- c. **CSE/CPSE Minutes (enclosure no. 1)**
CSE Minutes: 01/25/10; 01/26/10; 01/27/10; 01/28/10; 01/29/10
CPSE Minutes: 01/29/10; 02/08/10; 02/16/10; 02/17/10; 02/18/10; 02/19/10
- d. **Financial Reports for January 2010: Comprehensive Budget Status, Revenue Status, and Warrant for all funds (enclosure no. 1)**
- e. **Treasurer’s Report for January 2010 (enclosure no. 1)**
- f. **Budget Transfers (enclosure no. 1)**
- g. **Intermittent Leave of Absence (Section III Personnel)**

Name: Kara Butenhoff
Position: School Monitor
Assignment: High School
Effective: February 16, 2010 through February 15, 2011

h. Resignation (s) (Section III Personnel)

Name: Roger McGibney
Position: School Bus Driver
Assignment: Transportation
Effective: March 5, 2010 (Originally accepted at 12/9/09 BOE meeting effective 6/30/10)

Name: Julie Witherow
Position: Account Clerk Typist
Assignment: Middle School
Effective: March 1, 2010

Name: Victoria Stryker
Position: Bus Driver
Assignment: Transportation
Effective: March 15, 2010

Consent Agenda Items (continued)

i. Termination (s) (Section III Personnel)

Name: Juliene Saletto
Position: LPN
Assignment: Transportation
Reason: Privatization of Transportation Department
Effective: June 30, 2010

j. Donation from Altec Lansing

One iPod docking station and 40 headphone sets with an estimated value of \$550 were donated on January 29, 2010 to the Music Department at ASK Elementary School.

9. Appointment(s) (Section III Personnel)

A. Instructional Staff

Name: Annette Rasmussen
Position: School Social Worker
Assignment: High School
Reason: Vacancy No. 1582 – Leave Replacement for Erin Lehn
Effective: March 15, 2010 through June 30, 2010
Probation: N/A
Salary: \$52,418 (Step 1) (Pro-rated)
1,500 Masters
\$53,918

B. Support Staff

Name: Jonnie Woolsey
Position: School Monitor Substitute
Assignment: District Wide
Reason: Per Diem
Effective: March 5, 2010
Probation: N/A
Salary: \$13.68 per hour (Step 1)

Name: Harry Space
Position: Maintenance Mechanic Substitute
Assignment: Buildings and Grounds
Reason: Per Diem
Effective: July 1, 2010
Probation: N/A
Salary: \$ 16.58 per hour (Step 1)

C. Coaching Positions for Winter/Spring Sports

Nicole Beam Volunteer JV Softball Coach
Peggy Roda Volunteer Assistant Coach Spring Modified Track

Appointment (s) (continued)

D. Substitute Teachers/RNs *Denotes College Students

A = Certified

Sabine Cavanaugh

C = 48 or more college credits

Jake Behnke*

10. Approval of 2009-10 Contract for Health Services with Warwick Valley Central School District (enclosure no. 2)

11. Approval of 2009-10 Contract for Health Services with the Goshen Central School District (enclosure no. 2)

12. Disposal of District Property

a. Out Dated Books from Science Department at Port Jervis High School (enclosure no. 3)

b. Large speakers at High School (original to building)

13. Approval of CSE Vendor

Mary Ann Ford, LPN, TYP, CPI
173 East Mulberry Drive
Milford, PA 18337

Phone 570-832-1476
Phone #2 570-686-1954

14. Nominations to the BOCES Board (enclosure no. 4)

15. Action on Grievance #2009-1010-4

16. Discussion/Update of COPS Grant

17. Approval of Bid for Surplus Vehicles (enclosure no. 5)

18. Policies (enclosure 4)

Second and Final Reading

Policy No. 5410	Purchasing
Policy No. 5680	Safety and Security
Policy No. 6120	Equal Employment Opportunity
Policy No. 6170	Safety of Students (Fingerprinting Clearance of New Hires)
Policy No. 7611	Children with Disabilities
Policy No. 7670	Impartial Due Process Hearing/Selection of Impartial Hearing Officers

19. Committee Reports (as available)

- a. Audit Committee – Patrick Witherow
- b. Buildings and Grounds/Visitation Committee/Master Plan Liaison – Thomas Sexton
- c. Policy Committee – Cathy Sadaghiani
- d. DLT – Cathy Sadaghiani
- e. Health/Safety/Wellness Committee Liaison – Brandy Figueroa
- f. OCSBA – Michael Bello
- g. NYSSBA – William Smith
- h. Port Jervis Liaison – Thomas Sexton
- i. Deerpark Liaison – William Smith
- j. Legislative Liaison – Roger Kalin

20. Budget Presentation by Ms. Lorelei Case (enclosure no. 5)

21. Board Member Comments/Issues

22. Informational Items (Section IV)

- 1. Administrative Cabinet Meeting Agenda dated February 3 & 17, 2010
- 2. Newspaper Article
- 3. The Board Brochure – Volume 33, Number 21
- 4. Enrollment Report dated February 24, 2010
- 5. Letter from Edward A. Diana, County Executive
- 6. Orange Ulster BOCES Budget Newsletter
- 7. Informational Items from Ms. Lorelei Case, Assistant Superintendent for Business
- 8. **ASK March School Newsletter**
- 9. **HBE March School Newsletter**

23. Dates to Remember

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| March 5 | HBE 5 th & 6 th Grade Dance 6-8 p.m. Cafeteria (rescheduled from 2/26/10) |
| March 10 | ASK PTA Meeting 7:00 p.m. |
| March 11 | Grades 8-9 Information Night PJHS Cafeteria 6:00 p.m. and the
Sophomore/Junior Night PJHS Cafeteria 6:00 p.m. (combined)
OCCC Instant Admissions/Financial Aid Night Room 141 6:00 p.m. |
| March 12 | Third Quarter Progress Reports Distributed |
| March 13 | High School Mock Trial at 8:45 a.m. County Court House |
| March 14 | Spelling Bee Finals, Delaware Valley High School 1:30 p.m. (snow date 3/21/10)
Daylight Savings Time Begins |
| March 19-21 | High School Spring Musical “AIDA” PJHS Auditorium
(Fri. & Sat. 7:30 p.m. and Sun. 2:00 p.m.) |
| March 23 | HBE PTA Meeting 6:30 p.m. |
| March 29-31 | SPRING BREAK – Schools Closed |

24. Possible Motion to Enter into Executive Session for the Purpose of:

1. Discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.
2. Discussing proposed, pending or current litigation.

The next board meeting will be held on **Thursday, April 8, 2010** at 6:30 p.m. (executive session) and 7:30 p.m. (open business meeting) in the High School Cafeteria.