

**BOARD OF EDUCATION  
CITY SCHOOL DISTRICT OF THE CITY OF PORT JERVIS  
PORT JERVIS, NEW YORK**

**REGULAR MEETING  
August 15, 2017**

**HIGH SCHOOL CAFETERIA  
6:00 PM – Executive Session  
7:00 PM – Business Meeting**

**MISSION STATEMENT**

*The Port Jervis City School District, in partnership with our community, has an uncompromising commitment to measurably improve student achievement and prepare students to be productive and responsible life-long learners, ready to meet the challenges of citizenship in our ever-changing global society.*

**AGENDA**

**BOARD OF EDUCATION NORMS**

- **Understand and Maintain the Role of a Board Member**
- **Be Prepared for all Meetings**
- **Be Respectful**
- **Maintain Open Communications and Share Ideas with the Entire Board**
- **Maintain Confidentiality**
- **Stay on Topic**

**1. Opening**

- a. Call to Order

**2. Motion to Enter into Executive Session for the Purpose of:**

- a. Discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.
- b. Discussing proposed, pending or current litigation.

**3. Regular Session Resumes**

- a. Pledge of Allegiance
- b. Moment of Silence

**4. Public Comment**

**5. Administrative Reports (as available)**

- Lorelei Case, Assistant Superintendent for Business
- Mike Rydell, Assistant Superintendent for Instruction
- Ruth Zuclich, Interim Superintendent of Schools

**6. Consent Agenda Items:**

- a. **Minutes from the July 25, 2017 Meeting of the Board of Education (Section 1, Minutes)**
- b. **Committee on Special Education Minutes (Section 1, Minutes)**
  - **CSE Meeting Dates:** July: 17,19,21,23,24,25,27 August: 1,3
  - **CPSE Meeting Dates:** July: 17,18,26,28 August: 3,4

**c. FMLA, Intermittent and Leave of Absences per Enclosures (Section 1, Personnel)**

**d. Financial Reports for June, 2017 (Section 1, Financial Reports):**

- a. Treasurer's Report (Section 1, FR-1)
- b. Appropriation Status Detail Report – Unaudited (Section 1, FR-2)
- c. Revenue Status Report – Unaudited (Section 1, FR-3)
- d. Check Warrant Report (Section 1, FR-4)
- e. Budget Transfer Schedule Report – Unaudited (Section 1, FR-5)

**e. Resignation(s):**

**Name:** Margaret Fitzgerald  
**Position:** Teacher  
**Assignment:** District Wide – PPS  
**Effective:** July 3, 2017

**7. Appointments (Section 1, Personnel)**

**A. Instructional Staff**

**Name:** Michelle Gebele  
**Position:** Special Education Teacher - Leave Replacement  
**Certification:** Students with Disabilities (Grades 1-6), Initial  
**Assignment:** HBE  
**Reason:** Vacancy No. 2002  
**Effective:** September 1, 2017 – October 30, 2017  
**Salary:** \$54,879 – Step 1 (Pro-rated)

**Name:** Christine Moscatello  
**Position:** Special Education Teacher - Leave Replacement  
**Certification:** Students with Disabilities (Grades 1-6), Initial  
**Assignment:** ASK  
**Reason:** Vacancy No. 2000  
**Effective:** September 1, 2017 – November 10, 2017  
**Salary:** \$54,879 – Step 1(Pro-rated)

**B. Support Staff**

**Name:** Rebecca Nolan  
**Position:** Food Service Helper – Probationary  
**Assignment:** District Wide  
**Reason:** Vacancy No. 2003  
**Probation:** 8 – 26 Weeks  
**Effective:** September 1, 2017  
**Salary:** \$14.46 – Step 1 (2016-2017 salary)

**Name:** Maria Rodano  
**Position:** School Monitor - Annual  
**Assignment:** ARCH  
**Reason:** Vacancy No. 1988  
**Probation:** N/A  
**Effective:** September 18, 2017  
**Salary:** \$20.77 – Step 13  
                  .21 – Health Ins.  
                  .45 – Longevity  
                  \$21.43 (2016-2017 salary)

**Name:** Susan Gulla  
 Position: Food Service Helper – Substitute  
 Assignment: District Wide  
 Reason: Per Diem  
 Probation: N/A  
 Effective: September 1, 2017 (*pending fingerprint clearance*)  
 Salary: \$14.46 – Step 1 (*2016-2017 salary*)

**Name:** Cyrene Manegold  
 Position: Food Service Helper – Substitute  
 Assignment: District Wide  
 Reason: Per Diem  
 Probation: N/A  
 Effective: September 1, 2017 (*pending fingerprint clearance*)  
 Salary: \$14.46 – Step 1 (*2016-2017 salary*)

**Name:** Penny Nicholas  
 Position: Food Service Helper – Substitute  
 Assignment: District Wide  
 Reason: Per Diem  
 Probation: N/A  
 Effective: September 1, 2017 (*pending fingerprint clearance*)  
 Salary: \$14.46 – Step 1 (*2016-2017*)

**C. Substitute Teachers/RN's:**

*\*Denotes College Students*      **Bold=Home Tutor**

<i>A = Certified</i>		<b>B= Bachelor's Degree</b>	<b>C = 48 or More College Credits</b>	<b>Nurse ** Denotes RN</b>
<b>Dawnmaria Clune</b>	<b>Katrina Knight</b>	Anila Ali	Kenneth Heins	Gina Fitzpatrick
Jessica Coppolino	<b>Keri Kucher</b>	Dorothy Braid	Jessica Parker	Trisha Fuller
<b>Lisa Cunningham</b>	<b>John Larson</b>	Ronelle Burke	Cassandra Rutt	Melissa Kinman**
Lauren Curreri	<b>Lisa Legg</b>	Kara Conklin	Austin Wilson	Kathryn Pierce
JoEllen DeGraw	<b>Lisa Lombardo</b>	Michael Cox		
<b>Julia Dekan</b>	Jacqueline McNally	Kesia Gilpin		
Jordan Drew	James Mecca	Kathryn Pierce		
Teena Fisher	June Mecca	Daniel Ramirez		
Rebecca Fry	Nicholas Miller	Tanya Schauer		
<b>Larry Gotham</b>	<b>Sierra Phillips</b>	William Wagner		
<b>Patricia Greaves</b>	Garrett Randall	Ryan Ward		
<b>Billie Hanlon</b>	Catherine Shelley			
<b>Todd Hill</b>	Christopher Tuthill			
<b>Yvonne Housman</b>	<b>Susan Wasileski</b>			
Meredith Kalin	Andrew Wierl			

**D. Co-Curricular Positions for the 2017-2018 School Year (Enclosure no. 1a)**

**E. Curriculum Coordinators for the 2017-2018 School Year (Enclosure no. 1b)**

**F. Athletic Coaching Positions for the 2017-2018 School Year**

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Sarah Beirne	Girls Soccer Coach	non-paid, volunteer

**G. Home Instructors for the 2017-2018 School Year – Vacancy No. 1983 - \$41.55/hr.**

Joseph Becker	Erin Cross	Amy Hoverstock	Christine Piscitelli
Carol Brown	Anthony DiGiantomaso	Laurel Kronimus	Donna Schutz
Nancy Caporusso	Regina Gibson	Kathy Little	Michele Thiele-Conklin
Austin Carroll	Sarah Grieb	Nancy Northup	Mark Trotta
Kathleen Conboy	Caitlyn Gunderman	Elke O’Connell	
Joseph Coniglio	Jody Hanlon		

**H. Proctors for Summer School Regents Exams, August 15, 16 & 17, 2017 - \$41.55/hr.**

Joseph Becker	Regina Gibson	Amy Hoverstock
Amanda Davis	Taylor Hartey	Marc Koenig
Carolyn Dorritie	Cathy Helms	Padraic McCarthy
Nina Dekan	Todd Hill	Garrett Randall
		Kasey Stankunas

**I. Instructional Staff for Regents Review Classes on August 11, 14 and 15, 2017 - \$41.55/hr.**

Kasey Stankunas

8. Approval of Agreement between the Port Jervis City School District and Mercy College (Enclosure no. 2)
9. Approval of Resolution to Allow the Business Office to Increase the Employee Benefit Liability Reserve to the Amount of Calculated Compensated Absences at June 30, 2017 (Enclosure no. 3)
10. Approval of Lease Agreement between the Port Jervis City School District and Quality Bus Service, LLC for the Use of the Bus Garage Parking Lot for the 2017-2018 School Year (Enclosure no. 4)
11. Discussion and Adoption of Port Jervis City School District Goals for the 2017-2018 School Year (Enclosure no. 5)
12. Approval to Accept the 2017 NYS Association for Computers and Technologies in Education (NYSCATE) Grant Submission Award of \$1,875.00 (Enclosure no. 6)
13. Approval to Adopt Tax Warrant for the 2017-2018 School Year – ROLL CALL VOTE (Enclosure no. 7)
14. Approval of Agreement between the Port Jervis City School District and Red Hippo Productions, Inc. (Enclosure no. 8)
15. Approval to Award Contract Bids for Storage Building as Follows: (Enclosure no. 9a & 9b)

<b>Contract No.</b>	<b>Amount</b>	<b>Company Name</b>
EC-1	\$33,500.00	Harry Rotolo & Son, Inc.
GC-1	\$158,000.00	Barone Construction Group, LLC

**16. Board Member Comments**

**17. Dates to Remember**

August 18	<ul style="list-style-type: none"><li>• Port Jervis High School Commencement, PJHS Café, 9 am</li></ul>
August 22	<ul style="list-style-type: none"><li>• HBE Kindergarten Orientation, 6-7:30pm, HBE</li></ul>
August 23	<ul style="list-style-type: none"><li>• 7<sup>th</sup> Grade Parent Orientation, 6pm, PJMS Auditorium</li></ul>
August 24	<ul style="list-style-type: none"><li>• ASK Kindergarten Orientation, 5:30 pm, ASK</li></ul>
August 29	<ul style="list-style-type: none"><li>• Freshman Class Orientation, PJHS Auditorium, 9am</li></ul>
September 1	<ul style="list-style-type: none"><li>• Superintendent’s Conference Day</li></ul>
September 4	<ul style="list-style-type: none"><li>• Labor Day – NO SCHOOL – DISTRICT CLOSED</li></ul>
September 5	<ul style="list-style-type: none"><li>• First Day of School</li><li>• Board of Education Meeting, 7 pm, PJHS Café</li></ul>

**19. Adjournment**

*The Port Jervis City School District Board of Education will hold its next Regular Meeting on **Tuesday, September 5, 2017** at 7:00 p.m. in the High School Cafeteria.*