




Lorelei Case
Assistant Superintendent for Business
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Port Jewis, New York 12771

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To: Tom Bongiovi
Board of Education

From: Lorelei Case 

Date: June 26, 2017

Subject: Employee Assistance Program (EAP) Agreement
2017-2018 School Year

As part of the Orange-Ulster BOCES Indecs Health Plan, the district is required to participate in the EAP Program. The health insurance recommended program has been and will be the Catholic Charities Community Services of Orange County.

The attached agreement represents participation for the 2017-18 school year.

LC:mo

cc: Barbara Hamilton

**EAP SERVICES AGREEMENT
ADDENDUM NUMBER 11**

ADDENDUM No. 11, dated as of this 1st day of July, 2017, by and between PORT JERVIS CITY SCHOOL DISTRICT (“Organization”), 9 Thompson Street, Port Jervis, NY 12771 and CATHOLIC CHARITIES COMMUNITY SERVICES OF ORANGE AND SULLIVAN, 305 North Street, Middletown, NY 10940 (“CORPORATE SERVICES”);

WHEREAS, the Organization and Corporate Services have entered into an EAP Services Agreement (the “Agreement”) dated as of July 1, 2006; and

WHEREAS, the Organization and Corporate Services wish to extend the term of the Agreement and make other amendments as set forth herein.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Schedule A of the Agreement is hereby amended to add the following paragraph:

“The term of this Agreement shall be for a period of ONE (1) YEAR commencing on July 1, 2017 and shall be automatically renewed for a subsequent one year term unless amended or terminated”.

2. Schedule A, No. 1, of the Agreement is hereby deleted and replaced by the following:

“Fees: In consideration of the services provided to Organization under the Agreement, Organization shall pay to Corporate Services annual fees of \$1,512.00.

3. Schedule A, No. 3, of the Agreement is hereby deleted in its entirety and replaced by the following:

“The parties agree that Case Management Services shall be limited to a maximum of 165 hours annually”.

4. Schedule A, No. 5 is hereby deleted in its entirety and replaced by the following:

“Organization represents and warrants to Corporate Services that there are approximately 126 Covered Members”.

All other terms of the Agreement, except as specifically amended or modified herein, shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Addendum Number 11 as of the date first above written.

PORT JERVIS CITY SCHOOL DISTRICT

By: _____

Title: _____

Date: _____

**CATHOLIC CHARITIES COMMUNITY
SERVICES OF ORANGE COUNTY**

By: _____

Title: _____

Date: _____

305 NORTH STREET, MIDDLETOWN, NY 10940
(845) 344-5565; FAX (845) 344-6982

**Catholic Charities Community
Services of Orange County**

Corporate Services EAP

INVOICE

June 20, 2017

BILL TO: Port Jervis City School District
Att: Lorelei Case, Assistant Superintendent for Business
9 Thompson Street
Port Jervis, NY 12771

REMIT TO: Catholic Charities Community Services of Orange County
Corporate Services EAP
305 North Street
Middletown, NY 10940

Checks are payable to Catholic Charities Community Services of Orange County

Invoice for Employee Assistance Program Services:
Vendor No.: 90

Billing Period:

July 1, 2017 - June 30, 2018

\$1,512.00



Director Special Initiatives

PAYMENT DUE UPON RECEIPT
