

**BOARD OF EDUCATION  
CITY SCHOOL DISTRICT OF THE CITY OF PORT JERVIS  
PORT JERVIS, NEW YORK**

**REGULAR MEETING/BUDGET WORKSHOP**

**April 4, 2017**

**HIGH SCHOOL CAFETERIA**

**6:00 PM – Executive Session**

**7:00 PM – Business Meeting**

**MISSION STATEMENT**

*The Port Jervis City School District, in partnership with our community, has an uncompromising commitment to measurably improve student achievement and prepare students to be productive and responsible life-long learners, ready to meet the challenges of citizenship in our ever-changing global society.*

**AGENDA**

**BOARD OF EDUCATION NORMS**

- **Understand and Maintain the Role of a Board Member**
- **Be Prepared for all Meetings**
- **Be Respectful**
- **Maintain Open Communications and Share Ideas with the Entire Board**
- **Maintain Confidentiality**
- **Stay on Topic**

**1. Opening**

- a. Call to Order

**2. Motion to Enter into Executive Session for the Purpose of:**

1. Discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.
2. Discussing proposed, pending or current litigation.

**3. Regular Session Resumes**

**4. Presentation**

- a. **Student Representatives - Abigail Ilizirov & Shannon Klotz**
- b. **HBE Odyssey of the Mind Competition Performance**

**5. Public Comment**

**6. Administrative Reports (as available)**

- a. Superintendent – Mr. Thomas Bongiovi

**7. Consent Agenda Items:**

- a. **Minutes from the March 21, 2017 Meeting of the Board of Education (Section 1, Minutes)**
- b. **Committee on Special Education Minutes (Section 1, Minutes)**

- **CPSE Meeting Dates: March: 3 (2017-2018 Revised), 20, 22 (2016-2017)**

- **CSE Meeting Dates:** February 8 (2017-2018); March: 3 (Revised), 6, 7(Revised), 9, 9(2017-2018), 13, 13(2017-2018), 16, 16(2017-2018), 17, 17(2017-2018), 20, 20(2017-2018), 21, 24

c. **FMLA, Intermittent and Leave of Absences per Enclosures (Section 1, Personnel)**

d. **Disposal of Surplus Textbooks (Section 1, Other Consent)**

e. **Disposal of Outdated or Irreparable Equipment (Section 1, Other Consent)**

**8. Appointments (Section 1, Personnel)**

**A. Instructional Staff**

**Name:** Lisa Cunningham  
**Position:** Earth Science Teacher  
**Assignment:** Middle School  
**Reason:** Vacancy No. 1965  
**Probation:** N/A  
**Effective:** On or About April 18, 2017 – June 23, 2017  
**Salary:** \$ 53,532 – Step 1  
                   1,500 – Masters  
                   2,714 – Credits (59)  
                   \$ 57,746 (Prorated)

**B. Support Staff**

**Name:** Amy Eckerson  
**Position:** Food Service Helper Substitute  
**Assignment:** District Wide  
**Reason:** Per Diem  
**Probation:** N/A  
**Effective:** April 5, 2017 (pending fingerprint clearance)  
**Salary:** \$14.46 – Step 1

**Name:** Rebecca Nolan  
**Position:** Food Service Helper Substitute  
**Assignment:** District Wide  
**Reason:** Per Diem  
**Probation:** N/A  
**Effective:** April 5, 2017  
**Salary:** \$14.46 – Step 1

**Name:** Stacy Shaffer  
**Position:** Food Service Helper Substitute  
**Assignment:** District Wide  
**Reason:** Per Diem  
**Probation:** N/A  
**Effective:** April 5, 2017 (pending fingerprint clearance)  
**Salary:** \$14.46 – Step 1

**C. Home Instructional Staff for the 2016-2017 School Year**

Joseph Becker	Heather Gass	Timothy Leonard
Diane Bloodgood	Regina Gibson	Kathy Little
Carol Brown	Tony Goff	Jenny McElroy
Nancy Caporusso	Sarah Grieb	Nancy Northup
Kathy Conboy	Caitlyn Gunderman	Elke O'Connell

Joseph Coniglio  
Erin Cross  
Judy Dawson  
Mike Dunleavy  
Christine Fini

Jason Gunderman  
Jody Hanlon  
Eric Hartmann  
Amy Hoverstock  
Tammy Lara

Christine Piscitelli  
Nina Scudieri  
Mark Trotta  
Lisa Vilord  
Tracy West-Barnes

9. **Resolution to Accept the Connect Kids Grant Program Award of \$1,224.80 (Enclosure no. 1)**
10. **Approval of PJTA Contract Ratification - Roll Call Vote (Enclosure no. 2a)**
11. **Approval of Side Letter of Agreement between the Board of Education and the PJTA Concerning National Junior Honor Society (Enclosure no. 2b)**
12. **Approval of Resolution Authorizing the Transfer of \$3,000,000 of Excess Fund Balance to the Capital Reserve Fund (Enclosure no. 3a)**
13. **Approval of Resolution Authorizing the Expenditure of \$125,000 of Fund Balance to Pay a Portion of the Cost of a Certain Capital Project (Enclosure no. 3b)**
14. **Approval of the Orville G. Morgan Jr. Scholarship (Enclosure no. 4)**
15. **Approval to Apply Herbicide Treatment to Glennette Field at the PJMS (Enclosure no. 5)**
16. **Resolution for PJCS D to Appoint Orange-Ulster Cooperative Bid Committee to Represent the District to Bid Jointly for General Supplies, Paper Supplies, Cafeteria Supplies, Custodial Supplies, Health Supplies, Milk, Ice Cream, Bread and Building Materials for the Period Beginning July 1, 2017 through June 30, 2018 (Enclosure no. 6)**
17. **Approval of Contract between the Columbia Teachers College Reading and Writing Project Network and the Port Jervis City School District (Enclosure no. 7)**
18. **Approval of Donation of Commercial Grade Popcorn Machine to PJHS SADD (Enclosure no. 8)**
19. **Adoption of revised NYSED CAP (Corrective Action Plan) (Enclosure no. 9)**
20. **Approval of Professional Development Plan for the 2016-2017 School Year (Enclosure 10)**
21. **Discussion on date(s) of Building Tours**
22. **Approval of Central Office Administration Salary Adjustment Retroactive to July 1, 2016 for Assistant Superintendent for Business Lorelei Case for \$730 addition to current salary and an additional 3%**
23. **Approval of Central Office Administration Salary Adjustment Retroactive to July 1, 2016 for Assistant Superintendent for Instruction Cynthia Benedict for 3%**
24. **Approval of Central Office Administration Salary Adjustment Retroactive to July 1, 2016 for Superintendent Thomas M. Bongiovi for 5%**
25. **Committee/Liaison Reports (as available)**
  - a. Policy Committee – *Cathy Sadaghiani*
  - b. DLT Liaison – *Bob Witherow*
  - c. Safety Committee Liaison – *Flo Santini*
  - d. Health/Wellness Committee Liaison – *Flo Santini*
  - e. Port Jervis Liaison – *Valerie Maginsky*
  - f. Deerpark Liaison – *Flo Santini*
  - g. Education Liaison – *Bob Witherow*
  - h. OCSBA – *Bill Smith*

**26. Board Member Comments**

**27. Dates to Remember**

April 7	<ul style="list-style-type: none"><li>• ½ day for Elementary Schools for Parent-Teacher Conferences – dismissal at 11am</li><li>• Third Marking Period Report Cards Distributed</li></ul>
April 8	<ul style="list-style-type: none"><li>• HBE OM Team State Competition, SUNY Binghamton, 11:10am</li></ul>
April 7 – 9	<ul style="list-style-type: none"><li>• Middle School 8<sup>th</sup> Grade trip to Washington, DC</li></ul>
April 10 – 17	<ul style="list-style-type: none"><li>• Spring Recess – NO SCHOOL</li></ul>
April 19	<ul style="list-style-type: none"><li>• Middle School PTA Meeting, 6:30 pm</li><li>• Sophomore/Junior Information Night, PJHS Auditorium, 7pm</li><li>• Kindergarten Registration, HBE Elementary School, 3:30-5 pm</li></ul>
April 20	<ul style="list-style-type: none"><li>• ASK PTA Meeting, Library, 7pm</li><li>• Kindergarten Registration, ASK Elementary School, 3:30-5pm</li><li>• Board of Education Meeting, PJHS Cafeteria, 7pm</li></ul>

**28. Adjournment**

**29. Budget Workshop**

*The Port Jervis City School District Board of Education will hold its next Regular Meeting/BOCES Budget Vote on **Thursday, April 20, 2017** at 7:00 p.m. in the High School Cafeteria.*