

**BOARD OF EDUCATION**  
**CITY SCHOOL DISTRICT OF THE CITY OF PORT JERVIS**  
**PORT JERVIS, NEW YORK**

**REGULAR MEETING**  
January 13, 2015

**HIGH SCHOOL CAFETERIA**  
**6:30 PM – Executive Session**  
**7:30 PM – Business Meeting**

**MISSION STATEMENT**

*The Port Jervis City School District, in partnership with our community, has an uncompromising commitment to measurably improve student achievement and prepare students to be productive and responsible life-long learners, ready to meet the challenges of citizenship in our ever-changing global society.*

**AGENDA**

**BOARD OF EDUCATION NORMS**

- **Understand and Maintain the Role of a Board Member**
- **Be Prepared for all Meetings**
- **Be Respectful**
- **Maintain Open Communications and Share Ideas with the Entire Board**
- **Maintain Confidentiality**
- **Stay on Topic**

**1. Opening**

- a. Call to Order

**2. Possible Motion to Enter into Executive Session for the Purpose of:**

- 1. Discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.
- 2. Discussing proposed, pending or current litigation.

**3. Regular Session Resumes**

- a. Pledge of Allegiance
- b. Moment of Silence

**4. Presentation**

- a. Student Representatives – Alison Buzzelli & Timothy Shearer
- b. NYSPHSAA Scholar Athlete Awards
- c. Senior Guidance

**5. Public Comment**

6. **Administrative Reports (as available)**

- a. Assistant Superintendent for Business – Ms. Lorelei Case
- b. Assistant Superintendent for Instruction – Mrs. Cynthia Benedict
- c. Superintendent – Mr. Thomas Bongiovi

7. **Consent Agenda Items**

- a. **Minutes from the December 18, 2014 Meeting of the Board of Education (Section I)**
- b. **CSE/CPSE Minutes (enclosure no. 1)**  
CSE Minutes: 12/01/14; 12/02/14; 12/03/14; 12/04/14; 12/05/14; 12/08/14; 12/11/14; 12/12/14;  
12/16/14; 12/17/14; 12/18/14; 12/19/14; 12/28/14; 12/30/14  
CPSE Minutes: 12/03/14; 12/04/14; 12/10/14; 12/30/14; 01/07/14
- c. **Financial Reports for November 2014: Comprehensive Budget Status, Revenue Status, and Warrant (enclosure no. 1a)**
- d. **Treasurer’s Report for November 2014 (enclosure no. 1b)**
- f. **Budget Transfers for November 2014 (enclosure no. 1c)**
- e. **FMLA, Intermittent and Leave of Absences per Enclosures (Section III Personnel)**

8. **Appointment (s)**

A. **Substitute Teachers/RNS**                      \*Denotes College Students                      **Bold=Home Tutor**

**B=Bachelor’s Degree**

John Bright  
Chloe Hossann

**C=48 College Credits**

Jennifer Kleinkoph\*  
Kaitlyn King

B. **Athletic Coaching Positions for the 2013-2014 School Year – Vacancy No.1784**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Salary</u></b>
Amy Minkewicz	Girls Basketball & Softball Coach	Volunteer/Non-paid

9. **Approval of Contract Health Service Between Port Jervis City School District and Newburgh Enlarged City School District for the 2014-2015 School Year (enclosure no. 2)**

10. **Policies (enclosure no. 3)**

**First Reading**

Policy No. 4310	Superintendent of Schools
Policy No. 4320	Superintendent-Board of Education Relations
Policy No. 6211	Recruiting and Hiring

11. **Approval of Licensing Agreement with Pel Industries, Inc. (enclosure no. 4)**

12. **Approval of Luzon Agreement (enclosure no. 5)**

13. **Approval of CSE Vendor as Follows:**

Princeton HealthCare Systems	Phone - 609-853-7560
Center for Eating Disorders Care	Fax - 609-853-7576
One Plainsboro Road	
Plainsboro, NJ 08536	

**14. Approval of Resolution as Follows: (enclosure no. 6)**

**RESOLVED** that pursuant to Education Law §§2503(5), Lorelei Case is reappointed as Assistant Superintendent for Business for the period from July 1, 2015 through June 30, 2018; and

**BE IT FURTHER RESOLVED** that the Board President is authorized to execute an employment agreement with the Assistant Superintendent of Business setting forth the terms and conditions of her employment, which has been reviewed by the Board of Education

**15. Approve Increasing Dr. Daniel Wolff's Rate from \$150/hr. to \$154.50/hr. (3% increase) Starting July 1, 2014.**

**16. Approval of Health Insurance Agreement between Port Jervis City School District and CSEA Employees (enclosure no. 7)**

**17. Committee/Liaison Reports (as available)**

- a. Audit Committee – Tammy Myers
- b. Building and Grounds – William Onofry
- c. Policy Committee – William Smith
- d. DLT Liaison – Robert Witherow
- e. Education Committee – Robert Witherow
- f. Health/Wellness Liaison – Florence Santini
- g. Safety Committee – Florence Santini
- h. PJ Liaison – Florence Santini
- i. Deerpark Liaison – William Smith
- j. Legislative Liaison – William Smith
- k. OCSBA – Mike Bello
- l. NYSSBA – William Smith

**18. Board Member Comments/Issues**

**19. Informational Items**

1. Administrative Cabinet Agenda Dated 12/18/14
2. HBE January School Newsletter
3. ASK January School Newsletter
4. Enrollment Report as of January 8, 2015
5. Informational Items from Assistant Superintendent for Business

**20. Dates to Remember**

January 19	<b>MARTIN LUTHER KING JR. DAY – DISTRICT CLOSED!</b>
January 20	ASK PTA Meeting @ 7 pm in the Library
January 22	HBE PTA Meeting @ 3:30 pm in the Library
January 23	ASK Musical "Beauty and the Beast Jr." @ 7 pm in HS Auditorium
January 24	ASK Musical "Beauty and the Beast Jr." @ 2 pm and 7pm in HS Auditorium
January 27	Board of Education Meeting @ 7:30 p.m. in the HS Cafeteria

**21. Adjournment**

The next regular meeting/budget workshop will be held on **Tuesday, January 27, 2015** at 6:30 p.m. (executive session) and 7:30 p.m. (open business meeting) in the High School Cafeteria.